Victoria Melbourne Australia Melton south, 3338 rucia.raee@gmail.com 410-114-202

# RUCIA RAE KIBUKILA

### ABOUT ME

I am a passionate aspiring actor and singer, currently training to improve my craft. I bring energy, creativity, and strong emotional expression to every performance. I am eager to gain experience in film, television, theater, and commercials while continuing to grow as a performer.



## EDUCATION & TRAINING

Drama & Performing Arts High School Drama Classes – 2023–Present

Vocal Training (Pop & Musical Theater) Self-Practice + Online Resources - 2024-Present

Cheerleading & PE Participation School Activities – 2024– Present

#### THEATER EXPERIENCE

Theater Plays | Various Roles | 2022–2023 Participated in small theater projects and performances, gaining experience with stage presence and memorization.

#### SPECIAL SKILLS

- Singing (Musical Theater)
- Dance & Cheerleading (Beginner)
- Sports: Sprinting, dance, netball
- Accents: Australian (General)
- Languages: Fluent in English.

### SPECIAL SKILLS

- Basic in Spanish and French, Fluent in English
- Singing
- Sports: dancing, netball

1234 Churchill Plaza Sault Ste Marie, ON 4378 123-456-7890 hello@reallygreatsite.com www.reallygreatsite.com @reallygreatsite

# NICHOLAS

NEWARK

January 6, 2025

Freya Moore
Casting Director

Blue Samurai Productions 408 Byers Lane Sacramento, CA 94260 Dear Ms. Freya,

A cover letter is a three- or four-paragraph document to an employer explaining your interest in a specific job. It's a one-page letter that is usually attached to your resume. This letter should also highlight your fitness for the advertised role.

Writing a cover letter as a mid-career professional is a bit different. But first, start with how you found out about the career opening and why you're interested in the job position. Be specific: use the correct names and titles.

As you write this letter, use clear and readable words. You want to come across as professional and approachable, but not overly formal.

Next, provide examples of why you're the right person for the job.

- Don't hesitate to use bullet points and include numbers that showcase your achievements.
- Rather than simply describe what you've done in previous jobs, show the recruiter or hiring manager what you can bring to the role.
- Express your passion and excitement to be part of the company and the team.

Finally, provide your contact information and how you prefer to be reached. Offer to meet with the reader at their earliest convenience. Thank them for their time and attention, and let them know that you look forward to hearing from them soon.

Before you send your cover letter, read your draft out loud to quickly spot errors and wordy sentences. You can also ask a friend to review your cover letter. Good luck on your job search.

Sincerely,

NICHOLAS NEWARK