

# JEET BARMAN

(+91) 8910200191 | [jbarmancgr548@gmail.com](mailto:jbarmancgr548@gmail.com)

## SUMMARY

Resourceful and fast-learning individual with exceptional command over English, strong interpersonal skills, and the ability to adapt quickly across roles and responsibilities. Seeking a challenging opportunity in a dynamic environment where versatility, efficiency, and professionalism are valued. Known for picking up new systems and workflows rapidly, multitasking under pressure, and maintaining a calm and courteous approach in all interactions.

## EDUCATION

### B.Tech. in Computer Science Engineering

University of Engineering & Management

2018 - 2022      India      GPA: 7.75 / 10.0

### Higher Secondary (Science – PCM + Computer)

Chandannagar Kanailal Vidyamandir

2016 - 2018      India      Percentage: 72%

### Secondary Education (General)

Chandannagar Kanailal Vidyamandir

2014 - 2016      India      Percentage: 82%

## SKILLS

- Fluent and articulate in English (spoken & written)
- Excellent interpersonal and client-facing skills
- Basic to intermediate computer proficiency (MS Office, Email, Internet tools)
- Strong ability to multitask and manage time efficiently
- Calm, courteous, and professional even under pressure
- Quick to understand new tools, systems, and workflows
- Well-presented, responsible, and punctual

## ADDITIONAL TRAINING

- Completed NPTEL and Coursera certification courses (online learning discipline)
- Basic knowledge of programming (C, Java)

## STRENGTHS

- Rapid learner across diverse domains
- Naturally curious and eager to understand any work field
- Organized, proactive, and detail-oriented
- Strong sense of ownership and responsibility
- High emotional intelligence and adaptability

## LANGUAGES KNOWN

- English – Fluent
- Hindi – Fluent
- Bengali – Fluent

## HOBBIES & INTERESTS

- Reading and staying updated across various fields
- Organizing events and leading small group initiatives
- Martial arts, football, and dancing