

# Yuvraj Singh

London, United Kingdom, 07737 328675, ysb240304@gmail.com

## PROFILE

### Summary

As a Cyber Security student in university, I am a motivated and driven individual with exceptional qualities seeking opportunities to apply and enhance skills in Banking, real estate, and restaurant business. I am known for my strong work ethic, adaptability, leadership, problem-solving skills, and creativity. My Main core skills are that I have strong **communication and collaboration skills, excellent problem-solving abilities, and a drive to learn.**

### My Core Modules:

**Web development, Creating systems (Databases), Programming, Cyber security and incident management, Data modeling, Big data, Business analyst, and IT project Management.**

## EDUCATION

New City and Beal High School

**Higher National Diploma: IT and Computing -  
Distinction\*Distinction\*Distinction**

**GCSE's Grade 9-4 including Math & English**

## EMPLOYMENT HISTORY

Jul 2022 — Aug 2022

Data analytics Summer Internship , Citibank

London

As a Data Analytics Intern at Citi Bank, my responsibilities transcend traditional banking. I leverage analytical skills to serve clients, enhance communication strategies, and tackle diverse tasks, contributing to the dynamic landscape of financial data analysis in a professional and forward-thinking environment.

### My roles included:

- **Oversaw the development of a structured and accurate product book.**
- **Conducted interviews with key business users to collect information on user requirements.**

Mar 2024

Estate agent, Wentworth Estates

London

As a Real Estate agent at Wentworth Estates, I excel in customer service, orchestrating insightful house viewings, fostering clear communications, and executing diverse tasks, essential to the real estate domain. This will demand professionalism, attention to detail, and a commitment to exceeding client expectations.

### My rose included:

- **Interacting with customers professionally by phone or email**
- **Managing viewings for houses, effectively and efficiently**
- **Completing property license, inspections, lettings and sales**

Jan 2020 — Jan 2021

Waiter, the Langham

London

As a waiter in a hotel restaurant, I thrive on providing impeccable service. With attention to detail, I ensure guests feel welcome and catered to. My responsibilities include order taking, serving meals precisely, maintaining a clean dining environment, and addressing customer inquiries, creating a delightful experience for patrons.

### My roles included:

- **Food Service: Deliver meals promptly and professionally and adhere to culinary standards.**
- **Customer Interaction: Establish a welcoming atmosphere, address guest inquiries, and provide recommendations with excellent communication skills.**

Apr 2023 — Jul 2023

Retail Sales , FootAsylum

London

At Foot Asylum, my role as a retail worker is a multifaceted journey. From serving customers with enthusiasm to managing tills efficiently, effective communication is key. Completing diverse tasks keeps the pace dynamic. In this job role, I thrived particularly as I have great talking skills which is often referred to as the ' Gift of the gab'.

### My roles included:

- **Explained product benefits maximizing customer engagement while driving sales.**
- **Fostered positive relationships with customers to enhance loyalty and retention.**
- **Taking initiative and allocating team members tasks that fit their skill sets**

## SKILLS

Customer Service

Expert

Sales

Expert

Spreadsheets

Expert

Communications

Expert

Expert

Expert