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Melissa Cocone Dominguez

SKILLS

- Excellent communication and people skills
- Canva, Adobe, and Social media management (Instagram, Tiktok, etc.)
- Creative Design (Flyers, posters, digital invites, websites, etc)
- Event support and coordination
- Music curation and DJing
- Speaks English and Spanish
- Time Management & Reliability
- Quick Learner & Team-Oriented

VOLUNTEER EXPERIENCE

John Dewey High School – *School Logistics & Event Support*

Sept 2022 – June 2025; Brooklyn, NY

- Delivered school supplies and assisted with large deliveries (e.g., water jugs, food, snacks, packages)
- Helped set up, support, and clean up after school events
- Assisted with setting up decorations, managing crowds, and handling behind-the-scenes logistics
- Worked with different student groups and teachers to support school-wide activities
- Learned how to multitask under pressure while keeping a positive attitude

John Dewey High School – *Resident DJ*

Sept 2022 – June 2025; Brooklyn, NY

- Represented the school brand by curating music at events (dances, pep rallies, and themed lunches), building school spirit and positive vibes
- Curated playlist and live mixes to match event vibe and energy
- Engaged the crowd through music, helping create a lively and fun environment

John Dewey High School – *Culinary Student*

April 2023; Brooklyn, NY

- Participated in a school run experimental restaurant combining culinary and business experience
- Worked in the kitchen to prepare and cook food for guests
- Followed food safety practices and worked collaboratively with culinary students

EDUCATION

John Dewey High School – *High School Degree*

Sept 2021 – June 2025; Brooklyn, NY

- Business and Entrepreneurship basics
- Culinary arts program (includes food safety training)
- **Advanced Regents Designation**
- **Career and Technical Education (CTE) Endorsement**
- **Seal of Civic Readiness**
- **Community Service Recognition**

JD's Place (Internship) – *DJ*

Sept 2024 – June 2025; Brooklyn, NY

- Acted as DJ for the restaurant managing music to enhance guest atmosphere
- Collaborated with students and staff to simulate real restaurant operations
- Took student song requests and engaged with peers, developing strong listening and communication skills
- Managed setup and logistics for events, showing responsibility and collaboration

Yearbook Class – *Yearbook Student Committee*

Sept 2024 – June 2025; Brooklyn, NY

- Served as in-house DJ for school events & dances
- Promoted events and activities to students and staff through announcements, flyers, and social media
- Helped plan and execute contests like “Best Costume” to increase engagement and school spirit
- Collaborated with classmates to design, promote, and support memorable student events

CERTIFICATIONS

NYC Health Academy – *NYC Food Handler's License*

Issued May 2025

Canva Design School – *Marketing With Canva*

Issued August 2025

Coursera – *Develop a Company Website with Wix*

Issued August 2025

Coursera – *Brand Marketing and SEO Tools using Wix*

Issued August 2025

NOCTI Workforce Competency Credential – *Culinary Arts (Knowledge-Based)*

Issued February 2025

NOCTI Workforce Competency Credential – *Culinary Arts (Skill-Based)*

Issued February 2025