



COLEEN SORIANO

CASTING PRODUCTION ASSISTANT

I am a hard working, enthusiastic, and reliable casting assistant with a great attitude!

ASSISTANT EXPERIENCE

Assistant to the Director *Linda Ducci* | Musical Theater

- Assisted theater director with audition scheduling, actor submissions, script management, and organizational support to streamline production workflows.

Technical Assistant *New York Film Academy* | Teen Summer Program 2025

- Organized equipment files and matched rentals to schedules, supported directors and coordinators with quick, on-the-spot assistance to keep productions running smoothly

New York Bridal Fashion Week, Showroom Assistant *Mariana Hardwick, The Courtyard Consulting*

- Ran errands for production team needs, such as organizing files, day to day schedules, etc.
- Enthusiastically engaged with talent and clients in a fast-paced environment

Production Assistant *Your Friends and Neighbors S2* | Apple TV+

- Responsible for Lock Ups on Locations
- Communication between departments to AD department
- Film Drop Off; Delivering the Film to the Production Office

Production Assistant *The Gilded Age S2* | HBO Max

- Responsible for Lock Ups and supplied fresh walkie batteries and hydration for cast and crew
- Keep in good communication, am "on it", anticipate changes on fast-paced needs that may occur, and understand walkie etiquette.

Production Assistant *Black Ink Crew of NY* | Paramount Plus

- Can drive 15 pass-van to go on runs, do pick-ups, get props, & etc.
- Assisted on-set lighting set up and set breakdowns, and maintenance of camera equipment

Art Department Production Assistant - *Winter Film Festival 2025*

- Assisted in setting up step-and-repeat banners and lighting for Filmmaker interviews
- Packed, transported, and arranged decorations for equipment for venue set up

Production Assistant *The Date* | Short Film

- Managed call sheets, schedules, and production documents
- Handled communication between production team and on-set location offices to relay needs of production

ADDITIONAL EXPERIENCE

Brand Ambassador - *META*

- Helped operation run smoothly and safely troubleshoot problems (technical errors, managing people and customers, training)

Lead Camera Operator - *Winter Film Festival 2025*

- Led and trained camera operators, managed equipment setup, and coordinated between directors and stage managers for a live-streamed film festival.

Prop Master/Set Decorator/Stage Manager - *Linda Ducci*

- Managed all aspects of props and set decoration, sourcing, designing, and organizing visual elements to theater production.

Photographer - *EP Events*

- Engaged appropriately to get photos, releases, whatever is needed

CONTACT

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EDUCATION

PRATT INSTITUTE

- Film/Video BFA

CERTIFICATIONS

INTO THE INDUSTRY CERTIFICATION

- Janet Urban