

# KATELYNN BUNZ

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## SUMMARY

A professional and reliable worker who exceeds expectations in all aspects of customer-facing service, and who excels in positions requiring creativity, leadership, and communications. Driven by satisfaction in their own work, they thrive off of personal task management as well as situations that require fast action and problem solving.

## SKILLS

- 3+ years experience with POS systems
- Efficiency in Microsoft Office
- Strategic planning and proactive approach
- Strong and reliable work
- Self-managed and professionalism
- Teamwork and Collaboration
- Problem-solving with efficiency
- Excellent verbal and written communication

## EXPERIENCE

### Sales Associate

Garage | Kamloops | May 2023-Sep 2023

- Created strong relationships with customers using strong interpersonal and communicative skills
- Promoted brand through personal style and recommendations
- Worked to achieve personally assigned sales goals through customer satisfaction.

### Sales Associate

Winners | Kamloops | May 2023-Sep 2023

- Helped customers find specific products, answered questions and offered product advice
- Responsible for maintaining sections of the store and finishing closing tasks before end of shift
- Completed daily recovery tasks to keep areas clean and neat for maximum productivity
- Arranged merchandise with appealing displays to encourage customer sales.

### Sales Associate

Marshalls | Kamloops | Apr 2021-Aug 2022

- Handled customer transactions and customer concerns
- Was shadowed by new associates, demonstrating exceptional experience in all aspects of the store
- Built creative displays relevant to season and purchaser profile to maximize customer interest and specificity

### Front Line Crew Member

A&W | Kamloops | Aug 2020-Apr 2021

- Received and placed customer calls regarding order status, payments and product information
- Packaged and organized customer orders while keeping in contact with in-store and drive-through customers
- Maintained safe food handling practices to prevent germ spread

## EDUCATION AND TRAINING

### Bachelor of Science

University of Guelph | Guelph, ON

Currently enrolled in Undergraduate | 3rd year