

**Ravleen Arora**  
**Northlake, IL**  
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### Professional Summary

- Demonstrated ability to balance academic responsibilities with work and extracurricular activities, showcasing organizational skills
- Successfully transitioned between roles and industries, showcasing flexibility and resilience in dynamic work environments
- Experience working collaboratively in diverse populations across multiple roles, including hospitality and volunteer settings
- Passionate about delivering compassionate, efficient, and safe patient care while continuously expanding medical knowledge

### **Education:**

**Bachelor of Science | Elmhurst University, Elmhurst IL**      Anticipated: May 2026

- GPA 3.75 / 4.00
- Major: Psychology
- Pre Med

### **Work Experience**

Part time Crew Member | Dunkin Donuts, Melrose park, IL      August 2022- Present

- Maintained a clean and organized work environment by performing regular cleaning tasks and adhering to sanitation guidelines.
- Addressed customer complaints or concerns calmly and effectively to resolve issues.
- Assisted with stock management, including restocking supplies and reporting shortages.
- Balanced multiple responsibilities efficiently in a fast-paced, high-pressure environment.
- Provided guidance to new team members, assisting in onboarding and training processes.

Part time Crew Member | Mcdonald's, Vaughan, ON      August 2021- August 2022

Part Time Crew Member| Tim Hortons, Toronto, ON      April 2021- August 2021

### **Extra Curriculars**

Volunteer | Northwestern Immediate Care Bolingbrook, IL March 2025- Current

- Ensuring facility is kept clean
- Checking in patients
- Clerical duties

**Volunteer** | Humber River Hospital Summer, Toronto, ON June 2024 - August 2024

- Supported patients, particularly elderly individuals, by providing companionship, assisting with mobility, and addressing basic needs to enhance comfort.
- Organized and led recreational activities, such as games, crafts, and storytelling, to promote social interaction and improve the mental well-being of elderly patients.
- Engaged in meaningful conversations and provided emotional comfort to patients, helping to reduce feelings of isolation.
- Assisted hospital staff with clerical tasks, including filing, data entry, and managing patient information.

South Asian Student Association, Elmhurst University March 2025 - Current

Jaylightz Hip Hop Dance Team, Elmhurst University August 2023 - October 2023

Kappa Kappa Gamma Sorority, Elmhurst University September 2022- December 2022

### **Awards and Honors**

Dean's List Fall 2022- Present

Dean's Scholarship Recipient Fall 2022- Present