

Sadiq Jenkins

Wedgefield, SC 29168

jenkins.sadiq@yahoo.com

+1 803 239 7255

Professional Summary

Since I began working I have been in various different industries I am very proficient in learning at a fast pace and adjusting to new environments. I have been in retail management for 5 years, however I am open to new industries and entry level positions.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Assistant Store Manager

ALDI-Columbia, SC

February 2025 to Present

Open and close the store, maintain safes, balance cash registers, set goals schedule, plan freight. Do inventory, research operational efficiency. Teach and train, stock, zone, reset, read planograms, shop online orders. Customer service, run registers, manage multiple moving parts. Train on all sectors of the store

Salaried Manager

Walmart-Sumter, SC

February 2021 to February 2025

Open and close the store, manage up to 300 associates. do vault audits, stock and merchandise, key holder, manage the online grocery department, maintain store metrics, conduct interviews and hire, process termination and do accountability, hold meetings and huddles, teach and train, tour, vendor check in, unload trucks, operate power lifting equipment.

Team Leader/Supervisor

Walmart-Columbia, SC

July 2020 to February 2021

Open store, run food and consumables departments, assign task to department managers and floor associates, cap bins, report directly to salaried management

Shipping Associate

Eaton Corporation - Electrical Division-Sumter, SC

January 2020 to June 2020

Collect electrical panels and trim, wrap on pallets, load pallets onto trucks, write up invoices, input information into system

Inventory Control Specialist/Stocker/Cashier/Personal Shopper

Neighborhood Market Sumter SC-Wedgefield, SC

November 2017 to January 2020

Keep count of all items on hand in store via handheld, pick items out of inventory

bins daily, keep case count on items, order items, stock, rotate and CVP out of date products, unload trucks, set MODS, and features use pallet jack, and power jack, use fork lift.

Key Holder/Sales Associate

Fallas Paredes Department Store-Sumter, SC

September 2016 to November 2017

Open the store, count down registers, make schedules, do key turns, unload trucks, stock, do price changes, set displays, do returns and refunds.

Sales Representative

Nissan of Sumter-Sumter, SC

February 2017 to May 2017

Come in and make phone calls to former customers advising them of special offers and trade in deals, notate accounts. Greet and assist potential buyers, gather information about the vehicle needs. Input credit applications, give detailed description of vehicle being purchased, or leased go on test drives, wash and put gas in vehicles use vehicle key kiosk to get vehicle keys

Deposit Agent Sykes Enterprise

Sykes Enterprises, Incorporated-Sumter, SC

March 2016 to September 2016

greet and assists customers via Phone, navigate through multiple computer screens to find resolutions, assist customers with problems, Notate accounts, de-escalate

calls, submit service requests, order cards and checks, submit stop payments, flag cards, take merchant verification calls.

Warehouse Associate

Amazon Fulfillment Associates-Columbia, SC

June 2015 to March 2016

Load items onto trucks, sort items, shrink wrap pallets, stow away items, pick items at a fast pick rate, lift items up to 50lbs work mandatory overtime

Education

Associate's degree in Health Science

Ultimate Medical Academy-Tampa - Tampa, FL

2019 to November 2021

Skills

- Profit & Loss
- Management
- Leadership
- Retail Management
- Pallet jack
- Loss prevention
- Inventory management

- Typing 60wpm
- Order picking
- Team building
- Human Resources
- Recruiting
- Computer literacy
- E-commerce
- Payroll
- Customer Service
- Sales management
- Shipping & Receiving
- Inventory Control
- Merchandising

Certifications and Licenses

Forklift Certified

Additional Information

Skills

I possess great computer skills, I can type 55 to 60 WPM, great with using Microsoft office and navigating through its different components, I am able to create spreadsheets graphs tables and much more. I am very dedicated to my work, I possess great customer service, management and team building skills, PLE CERTIFIED. Managed up to 250 associates. E-commerce management. Human resources.