

Emily Perry

Highly motivated recent graduate seeking an entry-level film position in the Atlanta area to enhance the problem-solving and organizational skills that I established during my time as a student.

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EXPERIENCE

Thomas J. Rusk Elementary, Nacogdoches TX - *Campus Secretary*

JULY 2023 - PRESENT

My responsibilities in this role include managing the campus budget and purchasing, leading communication between the campus and student families, and being the head recordkeeper for all on campus events.

Nac Cocina, Nacogdoches TX — *Server*

OCTOBER 2021 - MARCH 2022

As a server I was responsible for the dining experience of our patrons by presenting a strong customer-service attitude. This role often involved problem solving and conflict navigation on the go.

Danceworks, Red Oak TX — *Receptionist*

AUGUST 2019 - MARCH 2020

My responsibilities in this role included managing tuition payments, maintaining the cleanliness of the studio, and leading daily interactions with the dance students and their guardians.

EDUCATION

Stephen F. Austin State University, Nacogdoches TX — *Bachelor of Fine Arts in Filmmaking*

August 2020 - May 2023

BFA with a primary concentration in Film and a secondary concentration in Photography.

PROJECTS

The Russian at Christmas, SEASU 2023 — *1st Assistant Director*

CUT!, SEASU 2022 — *1st Assistant Director*

As a 1st AD on both of these projects my responsibilities included building our production schedule, managing all on set procedures, and holding responsibility for the completion of the filming process.

SKILLS

Completed college course in Editing and footage management using Adobe Premiere Pro.

Proficiency using OfficeSuite.

Work experience in purchasing procedures and budget management.

On-set experience in filming procedures and expectations.

AWARDS

Completed Bachelor's Degree in 3 years with Summa Cum Laude status.

LANGUAGES

English,
1 year of Elementary Spanish.

