

# Hannah Fonte

North Port, FL 34288

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+1 407 489 9110

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Beer Wall Ambassador**

Oak and Stone-Venice, FL

January 2025 to Present

- Explaining to guests how the beer wall works
- Introducing them to different types of beers
- Engaging in guest interaction

### **Assistant Manager**

Spirit Halloween-Sarasota, FL

August 2024 to Present

### **Shift Leader/Assistant Manager**

Tropical Smoothie Cafe-Sarasota, FL

March 2024 to Present

As a shift leader, I must ensure all employees know what they need to accomplish. I oversee the workspace and help my employees achieve their daily tasks. Completing my admin work in the mornings and being on the floor with my fellow employees before rush hour. I check for inventory and restock and prep if need be.

### **Key Holder**

Swim City-Sarasota, FL

December 2023 to February 2024

As a keyholder, we are responsible for opening and closing the store, transferring out products and receiving inventory, putting products into our database, taking phone calls and sending out emails to the general manager and store manager.

### **Attractions Attendant**

Universal Studios Florida-Orlando, FL

February 2021 to November 2023

As an attraction attendant, our first priority is to attend to the guests and make sure they are enjoying their vacation as well as including theming to their day. We maintain the area and remain positive. Help out guests when something goes wrong. Safely execute park policies and ride operations.

### **Patient Safety Attendant**

Sarasota Memorial Hospital-Sarasota, FL

February 2018 to January 2021

As a Patient Safety Attendant, I have watched over patients who need a little extra supervision overnight. Patients with dementia and other psych problems.

Also during the day, any patient being discharged from the hospital and take them down in a wheelchair.

### **Subway Sandwich Artist**

Subway-Sarasota, FL

January 2018 to May 2018

As a sandwich artist, we made sure the store was clean and maintained. We also restocked anything needed on the line. Made bread, worked as a cashier, reported inventory, and cleaned dishes. Also worked in the assembly line with other coworkers in a timely manner.

### **Sales Associate**

Express Fashion

July 2017 to December 2017

As a Sales Associate, we maintained the store and provided excellent customer service to anyone who comes into the store. Packaged web online orders and restocked inventory.

## Education

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### **High school diploma**

Sarasota High School - Sarasota, FL

January 2017 to 2023

## Skills

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- EXCEL (2 years)
- Medical receptionist
- Medical terminology
- WORD (3 years)
- Supervising experience
- Organizational skills
- Microsoft Word
- Computer skills
- Time management
- Hospitality
- POS
- Typing
- Front desk
- Guest services
- Cash handling
- Cash register
- Retail management
- Microsoft Powerpoint
- Communication skills
- Merchandising
- Microsoft Outlook

- Phone etiquette
- MICROSOFT WORD (3 years)
- Food industry
- Retail sales
- POWERPOINT (3 years)
- Sales
- English
- Medical office experience
- Microsoft Office
- Inventory control
- Hospital experience
- Customer service
- Microsoft Excel

## Additional Information

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### Computer Skills

- Proficient with Microsoft Word, PowerPoint, Excel, and Internet