



PROFESSIONAL SUMMARY

Dynamic Youth Engagement Specialist at Children's Home, skilled in building therapeutic environments for at-risk youth. Recognized for exceptional interpersonal communication and adaptability, consistently enhancing program effectiveness. Proven track record in leading educational initiatives and fostering strong alumni connections at Greenville University, demonstrating reliability and problem-solving abilities.

WORK EXPERIENCE

Youth Engagement Specialist , Children's Home Peoria IL, May 2025 - Current, Peoria, IL

- Assisted team members and managers with tasks to maintain productivity and meet project milestones.
- Maintained good working relationship with co-workers and management.
- Reviewed activities regularly to identify opportunities for improvement.
- Help Bring build a therapeutic environments for high risk youth who have traumatic past

President Office, Greenville University , Aug 2021 - Dec 2025, Greenville, IL

Driven prestigious Alumni of the University

Helped and maintain relationships with the alumni

Roots program Church program, Free Methodist Church, Aug 2021 - Dec 2024, Greenville, IL

- Completed required paperwork within anticipated timeframes.
- Finished tasks and job duties, adhering to deadlines to avoid delays.
- Completed assigned tasks with little or no supervision.
- Maintained good working relationship with co-workers and management.
- Lead my own class and help build curriculums for young kids ages 2-6

Panther Scholar (scholarship Leader), President Office, Mar 2023 - Aug 2024, Greenville, IL

- Promoted an inclusive classroom environment that respects diverse backgrounds and opinions.
- Served on academic committees to contribute to the governance of the institutions
- Created scholarship activities for campus and service opportunities to help keep college students engaged with campus .

Mailroom attendant, Greenville University, Sep 2022 - Oct 2023, Greenville, IL

- Ensured secure handling of confidential documents, following privacy guidelines strictly.
- Operated mail sorting machines to categorize and route mail efficiently.
- Handed out mail to Student once students mail or package's arrived to the university

EDUCATION

Ph.D., Educational Leadership And Management
Concordia University - Chicago, IL, IL

May 2030

Bachelor of Science, Educational Studies
Greenville University - Greenville, IL, IL

May 2025

SKILLS

- Dependable
- Problem solver
- Adaptable
- Outgoing
- Interpersonal communication

AWARDS

- MVP for three years as part of the East Peoria Cross Country team
- Four years as a varsity runner in track and three years as a distance runner in Cross Country
- Participated in the honor roll meet
- State qualifier for track in 1600 as well as a state qualifier in Cross Country

REFERENCES

Regina Robart-(618)292-4062
Madelyn stoops-(309)657-8877
Elizabeth Dowell-(618)8800453
Jen liss-(314)488-1339
Cyndi Smith- (615)310-9372