

---

# Najma Cabdinur

Hillingdon, Greater London | Cabdinurn@gmail.com | 07958376926

## EDUCATION

University of Westminster

2023-2026

Bachelor of Science BSC (Honours)- Pharmacology and physiology

Harlington School

2017-2021

- A-Level: Chemistry (C), Biology (C), History (B)
- GCSE: 11 GCSEs (8-6) including Mathematics, English Literature and Language

## WORK EXPERIENCE

---

United Nations | Delegate UN Women

April 2024- Present

- Networked with global leaders and politicians in creating essential policies addressing women's and girls' concerns, contributing to significant legislative frameworks and international efforts.
- Utilised fluency in Somali and intermediate proficiency in Arabic to enhance cross-cultural communication and build international partnerships, particularly in the Middle East and East Africa.
- Participated in NGO discussions in Asia on securing funding to support grassroots efforts against FGM.
- Overseeing budget allocations for key programs supporting sustainable development goals

Westminster Medical Chairwoman | September 2024 – November 2024

Programme Representative

- As the primary point of contact for 300+ students, I led meetings to resolve concerns with department heads and student welfare services which received commendation from seniors.
- Built a student feedback system utilising Outlook, Google Forms, and Excel to collect concerns such as exam duration; successfully advocated for professors' teaching notes to be accessible via Moodle.
- Initiated the implementation of the GetHeard app, which amplified student concerns and facilitated staff engagement, resulting in the successful settlement of 122 cases since its launch in 2023

Pharmacy | Assistant

April 2024 - July 2024

- Maintained ambitious standards of cleanliness within the pharmacy, promoting a healthy environment for customers
- Aided in the dispensing of prescriptions to ensure customer satisfaction
- Handled inventory control
- Ensured transactions were accurately recorded

PwC Future Females of Tech

March 2024- March 2024

- Gained an insightful networking experience with corporate finance advisors and consultants within the firm.
- Managed correspondence, keeping all parties up to date on project developments.
- Selected amongst applicants to attend an external session to present my idea to tackle financial issues within the NHS using tech.

Parliament of Kenya | Language Translator

September 2023 – September 2023

- Facilitated clear communication by translating foreign documents into English

Provided translation services for financial reports and budget proposals

- Gained exposure to financial policies and economic reforms, sparking an interest in market research and its role in influencing financial decision-making.

#### SKILLS

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>• Time management aptitude</li><li>• Python knowledge</li><li>• Product development</li><li>• Microsoft office proficiency</li></ul> | <ul style="list-style-type: none"><li>• Database management</li><li>• Excel proficiency</li><li>• Analytical</li><li>• Data Visualisation</li></ul> |
|--|---|

#### LANGUAGES

##### English

Native

##### Swahili

Intermediate

##### Somali

Native

##### Arabic

Intermediate

#### HOBBIES

- Taekwondo