

CONTACT ME

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Brittany Hall

PRODUCTION ASSISTANT

RELEVANT SKILLS

- Production Coordination
- Camera Operation (DSLR, Sony, Canon)
- Adobe Premiere Pro, Final Cut Pro
- Script Reading & Revisions
- Set Management
- Storyboarding & Shot Lists
- News & Feature Writing
- Social Media Production (Instagram, TikTok, YouTube Shorts)
- Strong Communication & Time Management

WORK EXPERIENCE

Production Assistant & Intern

Off Stream ENT

March 2015 to August 2018

- Supported producers with pre-production planning and on-set logistics for music videos and branded content.
- Managed call sheets, assisted with location scouting, and organized wardrobe fittings.
- Handled equipment setup and breakdown, ensuring timely shoot execution.
- Coordinated behind-the-scenes content for social media, boosting post-engagement by 30%.
- Collaborated with a creative team on set design and script revisions under tight deadlines.

Freelance Content Produceer

November 2023 to Current

Atlanta, GA & New York, NY | June 20XX – Present

- Produced digital content for social platforms, including interviews, short-form series, and branded partnerships.
- Operated cameras, assisted with lighting, and edited short-form video using Adobe Premiere Pro.
- Managed production timelines, talent coordination, and location bookings for small-scale shoots.
- Collaborated with makeup artists, stylists, and photographers to execute high-quality deliverables.

EDUCATION HISTORY

Santa Monica College

SMC

Year of Graduation: 2016

Excellence in Media Production Award

Best Thesis Award

Bachelor's degree in Film/TV Production

Santa Monica/UCLA

Year of Graduation: 2019