

Brad Clark

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Production Assistant

Objective: Create an environment where creativity and efficiency are streamlined to become the forefront of a project assigned.

EXPERIENCE

AZ Films, Los Angeles — *Production Assistant*

October 2022 - PRESENT

- Handling of documents such as invoices and Sides to Talent and members of the production crew. Assisting in the setup and teardown for the shoot.
- Running errands such as getting equipment and catering orders for the production crew and talent.

California Sober Films, Los Angeles — *Production Assistant*

Januray 2024 - PRESENT

- Gathering documents such as release forms to crew.
- Taking and picking up gear and food orders to help the set move a smoothly and efficiently as possible.
- Facilitate and manage booking of locations, acquiring permits for shooting, and troubleshooting and managing issues that arise during the shoot.

SKILLS

Creative Writing
Script Writing
Attention to Detail
Grip
Set Building
Production Assistant
Location Management
Directing
Final Cut Pro
Adobe Premiere
Adobe Photoshop
Final Draft
Studio Binder
Outlook

INDEPENDENT PROJECTS

Slang Jaw Films L.L.C. — *Cofounder*

Creating original screenplays for short films, visualizing the film shoots in pre-production to maximize scene quality before the shooting. Directing and coaching actors to create idyllic preferences. Editing the videos and podcasts to increase viewership on YouTube by 15-20%.

EDUCATION

Pacific Union College, Angwin, CA — *Bachelor's Degree of Fine Art (Film & TV)*

September 2018 - June 2022

Glendora High School, Glendora, CA — *High School Diploma*

August 2014 - May 2018

AWARDS

Best Supporting Actor 2016 From
Glendora High School

References

Fernando Ramos (Producer) 213- 944-6292
fernandoramosfilms@gmail.com

Tatiana (Kit) McClung (Set Designer)
661-414-3787 mcclungtatiana@gmail.com

Ali Zamani (Director) 310- 383-5484
alimarcozamani@msn.com

Clayton Shank (Producer) 805-284-8558
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