

Raquel Greer

Customer Service Representative Extensive Food And Nutrition Experience

Austell, GA 30106

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Dispatcher

Supacolor - Marietta, GA

June 2022 to Present

checking the quality of customers printed orders preparing correct orders to be shipped and delivered

Tissue packaging technician

Artivion - Kennesaw, GA

November 2021 to May 2022

sterilization scrub in process and inspect donated tissue and organs to be packaged freezed and to be delivered to hospital facilities cleaning and sterile processing lab utensils

Collections Agent

Greensky - Atlanta, GA

September 2018 to April 2021

- Arrange for customers debt repayment also set up scheduled post dated payments record customers financial status to there loan account explain loan terms clear communication and time management skills Microsoft and excel experience

Food and Nutrition

Aramark - Jennings, MO

February 2018 to August 2018

- Preparing breakfast and lunch meals monitoring dietary needs and allergies processing monthly inventory orders stocking supplies cleaning and sanitizing duties

Casual Mail Handler (Seasonal)

United States Postal Service - St. Louis, MO

December 2016 to April 2017

- Unloading mail trucks sorting packages and mail letters

Catering Lead

Pedestal Foods - Saint Charles, MO

August 2015 to May 2016

- Inputting weekly invoices and cash balances light meal prep stocking as needed

Nutrition service rep

Morrison healthcare - St. Louis, MO

April 2011 to July 2015

- Food prep plating patient meals according to special diets running reports printing patient meal tickets answering multi line phone changing patient diets in computer

Education

Associate in Criminal justice

Sandford brown college - Hazelwood, MO

August 2004 to June 2006

High school diploma

Baumont High School - St. Louis, MO

September 1996 to May 1999

Skills

- 20 years of customer service and diet and nutrition experience data entry (10+ years)
- Nutritional food service (10+ years)
- Food Prep
- Customer Care
- Customer Service
- Call Center
- Multi-line Phone Systems
- Catering
- Computer Skills
- Cold Calling
- Typing
- Front Desk
- Organizational Skills
- Data Entry
- Administrative Experience
- Phone Etiquette
- Negotiation

Awards

Community service worker

September 2010

Community service worker award

Assessments

Customer focus & orientation — Proficient

December 2021

Responding to customer situations with sensitivity

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.