

Harold E. Williams

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Able to relocate

EDUCATION 6/99

Lehman College of the City University of New York BA, Business
Education

Minor: Computer Applications

SPECIAL SKILLS

32 years of writing experience in the sports entertainment industry

TECHNICAL SKILLS

Software: Microsoft Excel, Microsoft PowerPoint, Microsoft Word,
Microsoft Outlook, Adobe Photoshop, CuteFTP, Paint.NET, Beneton
Movie GIF, QA (Quality Assurance) database, UBS database,
Sportspak data management system

Programming Language: HTML

Web Browsers: Google Chrome, Internet Explorer, Mozilla Firefox

Operating Systems: Windows 7, Windows 10, Windows XP,
Windows 8, Linux, Macintosh

EXPERIENCE

12/92 – Present

Freelance Writer

Copywriter, Publicist, and Contributor for pro-wrestling / sports entertainment companies, websites, and publications.

Technology Writer specializing in AI, VR, AR, NFTs, 5G, Web3, streaming, and the metaverse in the context of wrestling, as well AI in general.

Subject matter expert in the business side of Japan's MMA scene and other sports.

6/20 – Present

Dreamstar Co., Ltd

English Teacher

Giving feedback to students' voice assignments.

Providing audio support (recording) Dreamstar website contents.

Performing/acting in Dreamstar website video content.

Teaching English through Skype/Whereby/Zoom or any other communication applications.

Creating, editing, and rewriting Dreamstar website content.

Proofreading Eiken essays and short writing assignments.

Tailored English instruction: Focused on daily vocabulary and professional terminology for business and technology professions.

Other English support related to Dreamstar website contents.

5/17 – 3/20

Heart Corporation

International Education Assistant

Internationalizing Japanese youth that is in the Japanese public school system. This is accomplished via team-teaching, assisting with classes taught by Japanese teachers, as well as leading classes on my own, and controlling the classes. Lesson planning and preparing teaching materials is done for every class, thinking of activities for the class, and writing speech content for students to hear/read is also done. Correcting student writing tests/assignments and marking essays is also done, along with editing and rewriting speech content in English that is used by a student during representation of their school during a competition (my personal evaluations of student speech content take priority in the school). Admission application essays written by students are also edited and rewritten. Material/student recommendation letters written by

Japanese teachers in English are proofread, assisting in song selection for songs for English classes is done, speaking tests outside of the classroom are conducted, and voice recordings are done that are used on school exams. Administering quizzes and assisting in grading school exams is done. Participates in school Eikaiwa classes, created to give Japanese teachers of English the opportunity to improve their teaching skills and give Japanese teachers of other subjects the opportunity to improve their English skills. As the school year comes to an end, junior high school students are given EIKEN practice interviews and are interview coached in preparation for high school entrance interviews. The practice exam for the high school entrance exam is proofread and evaluated. I have also been utilized in a Language Teacher capacity outside of the English curriculum, and have assisted the Nurse Office in taking care of student personal issues and student counseling.

7/16 – 12/18

Adrian Roche KK | Pte. Ltd.

English Writer

Creating, editing, and rewriting promotional content on websites and social media platforms in English for Asia-based companies and designing, developing, and directing their web presence and brand identity. My work is an essential piece in multilingual activation, with it being adapted to traditional Chinese and Korean for readers in China and Korea.

2/17 – 3/17

Heart Corporation

Substitute ALT

Editing and rewriting speech content in English that will be used by Japanese students during overseas representation of their high school.

11/15 – 1/16

NOVA

Native English Instructor

Teacher, Instructor (ELT, Conversational English)