

**Temp Go-to Project Manager**

COTY

August 2024- October 2024

Remote

- Working under Marc Jacobs; beauty and fragrance sector
- Share and communicate guidelines with markets; communicating any changes to in-store merchandise displays to global store locations (including store windows, installations and signage)

TEMP SHOWROOM SALES ASSISTANT

HanesBrandsINC.

Manhattan, NY

April 2024- April 2024

- Worked in Ralph Lauren Polo Men's Sleepwear and Underwear

TEMP SAMPLE COORDINATOR

Kate Spade

January 2024- March 2024

- Sample Tracking
- Closet Organization

TEMP MERCHANDISING P.M. SPECIALIST

Calvin Klein

Manhattan, NY

June 2023- October 2023

- Showroom setup and sample tracking
- Information gathering and amalgamation across men's and women's apparel merchandising
- Sample Management
- Competitor Shopping for Women's and Men's teams

TEMP CONCEPT DESIGN ASSISTANT

Ralph Lauren

March 2023- May 2023

Manhattan, NY

- Photo research of imagery for seasonal inspiration for Men's Polo Division
- Create idea boards, and sketches for upfront concept development
- Research RL Library & digital archives

SHOWROOM TEMP

Mamiye Brothers Inc.

Manhattan, NY

February 2023- March 2023

- Assist merchandisers prepare for upcoming appointments, photoshoots, and market week
- Organize/sort Infant-Girls' sample rooms

TEMP MERCHANDISE ASSISTANT

Burlington Coat Factory

Burlington , NJ

September 2022- January 2023

- Write purchase orders, domestic and import shipping, for six buyers working under the Tabletop department
- Handle shipping updates to and from vendors for the same six buyers
- Actively compare and create comp shops

TEMP INTERNATIONAL SAMPLE COORDINATOR

American Eagle Outfitters

Manhattan, NY

April 2022- June 2022

- Order, sort, scan and collect International Samples, for photoshoots and PR (AEO Women's and Men's departments)
- Communicate with international vendors about delivery dates, confirmed sample choices, and sample type
- Worked extensively with cross-functional teams surrounding Global Merchandising

TEMP SAMPLE/STILLS COORDINATOR

J Crew

Manhattan, NY

March 2022- April 2022

- Working alongside the Design, Stills coordination, and Sample coordination teams to maintain brand consistency
- Organizing and tidying sample closet

CONTACT

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portfolio

<https://joincreatively.com/myadavis22>www.linkedin.com/in/myaadavis**EDUCATION****Kent State University****The School of Fashion****BACHELOR OF SCIENCE****Fashion Merchandising****August 2017 - December 2021****EXTRACURRICULAR ACTIVITIES**

- Delta Sigma Theta Sorority Incorporated Collegiate member (Spring 2021)
- Visual Representative and Creative Director for 'Kent Styles +2 years
- UHURU magazine staff writer +2 years

SKILLS

Color Theory

Microsoft Excel

Organization

Beauty & Fragrance

APPAREL STYLING

SAMPLE MANAGEMENT

COMPETITOR SHOPPING

GO TO MARKET PROJECT
MANAGEMENT**MYA A. DAVIS**