

871 Blue Goose Rd
Zillah WA 98953
[\(509\)4240716](tel:5094240716)
vmedelez2005@gmail.com

Vicente Medelez III

Objective

Dedicated and reliable professional with strong customer service, communication, and teamwork skills. Seeking a position in the restaurant or hospitality industry where I can provide excellent service, adapt to dynamic environments, and contribute to a positive customer experience.

Education

Zillah High School, Zillah, WA

- High School Diploma, June, 2024
 - 3.5 GPA | Dual credits through Running Start at Yakima Valley College (YVCC), CWU, and EWU,
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Relevant Experience

Food Service Assistant

The Spot Taco Truck (Family Business), Toppenish, WA | Seasonal (Summers) Active

Responsibilities:

- Prepared and served food in a fast-paced environment, ensuring all items met quality and safety standards.
- Delivered friendly and efficient customer service by taking orders, handling inquiries, and addressing concerns.
- Managed cash transactions, balanced the cash register, and maintained accurate sales records.
- Maintained cleanliness and organization in the food preparation and service areas.
- Streamlined workflows during peak hours to ensure timely and accurate order fulfillment.

Cashier & Concessions Volunteer

Zillah School District, Zillah, WA: June 2020-June 2024

Responsibilities:

- Operated the cash register and handled transactions during after-school sports events.

- Served snacks and beverages while maintaining a clean and organized concessions area.
- Provided excellent customer service, resolving customer inquiries and complaints courteously.
- Collaborated with team members to ensure efficient operations during high-traffic periods.

Intern

spire Development Centers, Sunnyside, WA | June 2024 – September 2024

Responsibilities:

- Assisted with administrative tasks such as data entry, filing, and scheduling, improving overall efficiency.
- Supported staff across multiple roles, showcasing adaptability in fast-paced environments.
- Collaborated with team members to address immediate needs and maintain a smooth workflow.
- Created visually engaging materials for educational purposes, demonstrating attention to detail and creativity.
- Gained valuable exposure to teamwork and problem-solving in a nonprofit setting.

Tutor

Altera Grant-Funded Afterschool Program, Zillah, WA: December 2022 - Feb 2023

Responsibilities:

- Assisted with curriculum planning and classroom management for elementary students.
- Provided one-on-one support to students, fostering a positive and productive learning environment.
- Communicated effectively with teachers, parents, and staff to address student needs.

Skills

- Exceptional customer service and interpersonal skills
 - Cash handling and financial reconciliation
 - Fast learner with strong problem-solving abilities
 - Proficient in Microsoft Office 365 (Word, Excel, PowerPoint)
 - Adaptable and team-oriented in fast-paced environments
 - Multitasking and time management
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Extracurricular Activities

- **Cross-Country and Track & Field (Middle School–High School):** Demonstrated dedication, teamwork, and perseverance by competing at the state level.

References

Supervisor

Arminda Caballero

509-515-2116 ext. 74410

arminda.caballero-cervantes@inspirecenters.org

Co-Worker

Vickie Tellez

509-515-2116 ext. 74415

vickie.tellez@inspire-centers.org

High School Teacher

Liz Allen

509-829-5565

Liz.allen@zillahschools.org