

Jordan Salazar

Talented and dependable worker with experience in multiple job areas who can take on challenges and surpass them. Seeking employment in your company to use my skills and talents to grow and expand the company, as well as give the best customer experience.

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Las Vegas, NV 89179
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EXPERIENCE

Mi Casa Grill Cantina, 3333 Blue Diamond Rd, Las Vegas, NV 89139 — Server

April 2024 - Present

- Greet tables with chips and salsa, ensure there are no dietary restrictions.
- Take food and drink orders, ensuring accuracy and clarity.
- Maintain a friendly, approachable, and professional demeanor at all times..
- Input orders into the POS system accurately and efficiently.
- Handle special requests, substitutions, and dietary restrictions with attention to detail.
- Suggest and upsell additional menu items (e.g., appetizers, drinks, desserts) to enhance the guest experience.
- Work closely with bussers, food runners, and kitchen staff to ensure efficient service.

Meráki Greek Grill, 8015 Blue Diamond Rd Ste 100, Las Vegas, NV 89178 — Server

April 2023 - April 2024

- Greeted and assisted customers in a friendly and efficient manner, creating a welcoming atmosphere.
- Provided recommendations to customers, enhancing their dining experience.
- Efficiently processed customer orders, ensuring accuracy and prompt delivery of food.
- Maintained composure during peak dining hours, ensuring timely service.
- Consistently handled up to \$10,000 in daily sales
- Worked effectively as part of a team, communicating with kitchen staff, servers, and management to ensure efficient service

SKILLS

- Customer Service
- Time Management
- Willingness to Learn
- Adaptability
- Organization
- Cashier Experience
- Public Speaking
- Microsoft Office
- Adobe Creative Cloud
- Servsafe Certified

Extracurricular activities

- Web design
- Comic Book Publisher
- 4 year CTE program
- Real Estate
- Photography

LANGUAGES

English and Spanish

**The Great Greek Mediterranean Grill, 3552 Saint Rose Pkwy
Henderson, NV 89052 — *Busser, Server, & Manager***

December 2020 - April 2023

- Assist customers with menu selection and answer all questions in a respectful and patient manner.
- Ensure that food comes out simultaneously, in high quality, and in a timely fashion.
- Maintain a clean and organized work station.
- Ensure that all opening, mid-day and closing duties are completed.
- Train new and current employees on proper customer service practices & job duties.
- Create weekly schedules for FOH staff.
- Coordinate daily FOH and BOH restaurant operations.
- Deliver superior service and maximize customer satisfaction.

**Costco Wholesale, 3411 Saint Rose Pkwy Henderson, NV
89052 — *Cashier Assistant***

October 2020 - December 2020

- Greet customers and welcome them as they enter the store.
- Assist the cashier or member with the checkout process.
- Verify receipts and thank members for shopping at Costco.
- Work all over the store as needed, morning merchandising, bakery, food court.
- Constantly on alert to help members and co-workers throughout the store as needed.
- Help organize and place groceries into boxes for transport to member vehicles.
- Help provide solutions to member questions or complaints.
- Often worked in crowded and hectic situations
- Constantly striving to provide 100% member satisfaction.

**Findlay Chevrolet, 6800 S Torrey Pines Dr Las Vegas, NV
89118 — *Sales Lot Attendant***

September 2020 - October 2020

- Doing inventory daily on new vehicles to make sure all of them are updated in our system.
- Receive the incoming vehicle and sign off on it and check for any damages while the vehicle is being transported.
- Greeting the customers wandering the lot looking for cars and matching them with an available salesperson.
- Organizing the vehicles in the lot and making sure they are organized and parked neatly.
- Maintaining decals on used cars, buyers guides/not for sale tags on cars and current sale tags in cars.
- Maintaining the battery charging process and battery charging log to

properly ensure batteries are charged at all times.

**Tilly's, 7235 W Arroyo Crossing Pkwy Las Vegas, NV 89113 —
Sales Associate**

September 2019 - March 2020

- Processed an average of 90-100 transactions each day in a timely manner.
- Answered customers' questions and addressed problems and complaints in person and via phone.
- Helped customers select products that best fit their personal needs.
- Maintained visually appealing and effective displays for the entire store.
- Educated customers on product and service offerings.
- Balanced the needs of multiple customers simultaneously in a fast-paced retail environment.
- Built customer feedback by actively listening to their concerns and giving appropriate feedback.
- Stocked shelves and carried merchandise out on the floor for customers.

**Dairy Queen, 7715 S Rainbow Blvd Las Vegas, NV 89139 — Grill
Cook**

August 2016 - September 2016

- Cut and chopped food items and cooked on a grill or in fryers.
- Accurately measured ingredients for specific food items
- Operated large-volume cooking equipment such as grills, deep fryers, and griddles.
- Carefully maintained sanitation, health and safety standards in all areas.
- Frequently washed and sanitized hands, food areas and food preparation tools.
- Followed all established restaurant practices and procedures.

EDUCATION

**College of Southern Nevada, 700 College Dr Henderson, NV
89002 — Criminal Justice Major**

August 2020 - Present

**Desert Oasis High School, 6600 W Erie Ave Las Vegas, NV
89141 — Diploma**

August 2016 - May 2020