

# Malik Kelly

**B.S. Biology  
Pre-Health,  
Master of  
Health  
Science**

---

## Malik Kelly

6480 Oakhurst Place  
Fairburn, GA 30213

404.838.8029  
malikkelly10@yahoo.com

---

---

## Skills

- Analytical Skills
- AI Functionality
- Academic competence
- Clinical manner
- Compassion and empathy
- Communication
- Decision Making
- Flexibility
- Interpersonal Communication
- Leadership
- Microsoft Office
- Presentation Skills
- Project Management Skills
- Python
- Teamwork
- Troubleshooting

---

## Experience

---

### Avid Tutor / Tutor

August 2017 - May 2019, Atlanta, GA

Served in the first 4 year cohort in South Fulton County as a role model for students and a leader in the classroom. I was responsible for conducting group and individual tutoring sessions for students K-12 at nearby schools, and finding teaching strategies for critical thinking and higher-level thinking. Also being a group leader and orchestrating motivational group exercises to stay motivated.

### Mak's Barbershop/ Barber

July 2019 - Current, Atlanta, GA

Prior to going to college, I understood that working and studying could become a hassle, so I began my own business as a barber, created all of my promotional cards, flyers, and websites using social media to further myself into my career goals. I learned to use the technology and objects used to become productive.

## **Residential Hall / Residential Assistant**

September 2021 - June 2022, Montgomery, AL

As a residential assistant, I was responsible for informing tenants of mail updates, residential events, and maintaining a positive work / life environment for those living in the dormitory. Also, coordinating with nurses and community affiliates on which students are on various quarantine restrictions so that information could be available to families and residents.

## **Biological Sciences Work Study / Research Assistant**

September 2022-May 2023, Montgomery, AL

As a biology research assistant work study, I used my skills from AVID Tutoring to conduct peer-to-peer tutoring sessions during down time. Additionally, I was responsible for making sure lab experiments were fulfilled with the correct tools, equipment functioned properly, maintaining chemicals in proper conditions and carefully handling and moving materials throughout the various laboratories. Also, working with Microsoft Office to create department presentations as well as for experiments, which maintained documentation of experiments covering the data alongside project managers for accuracy and development.

## **Proscribe/ Medical Scribe ( Family Medicine)**

March 2022 - Jan 2023, Remote

As a Family Medicine medical scribe I was responsible for understanding medical terminologies and using high speed typing ( 65+ Words per minute) to accurately list a patient's triage. This requires active listening to healthcare professionals, use of Citrix Electronic Health Records system to record patients medical data, care plans and diagnosis and monitoring patient medical charts and recognizing data discrepancies.

## **Baptist Health Hospital / Medical Scribe (Emergency Medicine)**

March 2023-July 2023, Montgomery, AL

As an Emergency Medicine medical scribe I was responsible for understanding medical terminologies and using high speed typing ( 65+ Words per minute) to accurately list a patient's triage. This requires active listening to healthcare professionals, use of Epic Electronic Health Records system to record patients medical data, care plans and diagnosis and monitoring patient medical charts and recognizing data discrepancies.

## **TNT Telecom Solutions / Electrical Tech Apprentice**

July 2023-Current, Atlanta, GA

As an Electrical tech apprentice I am responsible for helping design plans to install and remove electrical equipment inside or outside of homes and commercial properties. This requires some heavy lifting and is high risk if not done properly. To assure safety, I take precautions, paying close attention to detail to be efficient and productive.

---

## Education

---

### Meharry Medical College / Master of Health Science

August 2023 - Dec 2024, Nashville, TN

### Alabama State University / Biology Pre-Health

August 2019 - December 2023, Montgomery, AL

### Georgia Military College / Dual Enrollment

August 2018 - May 2019 Fairburn, GA

A rigorous combination of learning in between college and high school advancing responsibilities as a student and learning how to operate in college prior to attending a 4 year university.

---

## Awards

---

In order to complete my college and career goals, I was awarded several scholarships from Thurgood Marshall College Fund, 5 Strong Scholarship program, Alabama State Atlanta Alumni Chapter, Chad Shaw Scholarship Fund, and HBCU Tools for School Program.

## Certifications

-CPR/ AED/ BLS Certified

- Certified Pharmaceutical Sales Representative

---

