

# Andres Escobedo

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## EXPERIENCE

### **A Unique Florist, Tweedy Blvd, South Gate- Clerk (Part-Time)**

March 8, 2017 – December 27, 2017,

- Greeting customers and answering questions
- Assisting customers in selecting flowers and making arrangements
- Processing transactions and handling payment done my apple pay or credit cards
- Stocking shelves and displays with fresh flowers and other products
- Keeping the shop clean and organized
- Watering and maintaining plants and flowers
- Assisting with inventory management and ordering supplies
- Upselling additional products and services to customers
- Providing excellent customer service to maintain repeat business and positive word-of-mouth recommendations
- Help customers with what kind of flowers they want.
- Help clean the store by sweeping the floor and cleaning the windows. • Take phone orders.
- Help sort material for customer orders.
- Order inventory

### **24 Hour Fitness, Apollo Way, Downey- Team Member (Full-Time)**

April 5, 2018 - August 23, 2020

- Took phone calls
- Checked to see if gym equipment was put away
- Keeping the reception area clean and well-organized
- Answer questions
- Greet customer entering and leaving the gym
- Notify with other employees about broken equipment

## SKILLS

Can speak and write in English and Spanish.

## LANGUAGES

English and Spanish

## **Cold Stone Creamery, Walnut Park, CA — Crew Member (Full-Time)**

October 3, 2020 -- July 16, 2021

- Greeting and serving customers
- Taking orders and processing payments
- Preparing and serving cold stone creamery ice cream
- Maintaining cleanliness and organization of the store
- Restocking ingredients and supplies
- Assisting with inventory management and ordering supplies
- Assisting with marketing and promotional activities
- Handling customer complaints and resolving issues.
- Took online/phone orders
- Make customers icecream
- Clean the store and equipment
- Make the ice cream
- Order the topics before opening

## **Elle Branded, Los Angeles, CA- Intern (Part-Time)**

August 30, 2021 –February 27, 2022,

- Create posts for the company's social media pages.
- Create a graphic post.
- Promote a product/event for a specific client on their social media page
- Create captions to social media posts
- Assisting with research and data collection
- Providing support to team members on various projects
- Learning about the company and its operations
- Assisting with administrative tasks such as scheduling and filing
- Participating in meetings and taking notes
- Providing support with marketing and public relations efforts
- Assisting with event planning and coordination
- Performing data entry and maintaining databases
- Developing and creating presentations
- Brainstorming and contributing to team discussions and meetings

## **Planet Fitness, Lakewood Blvd, Downey — *Team Member*** **(Full-Time)**

November 18, 2020 -- August 26, 2022,

- Greet and check in members as they arrive at the gym
- Give tours of the facility to prospective members
- Answer questions and provide information about gym policies, services, and equipment
- Enforce gym rules and regulations
- Assist with equipment maintenance and cleaning
- Register new members and process payments
- Scheduling and leading group fitness classes
- Providing personal training and coaching services to clients
- Maintaining accurate records and completing administrative tasks
- Providing excellent customer service to members and guests of the gym.

## **Cookie Plug, Cudahy, CA — *Keyholder/Crew Member*** **(Part-Time)**

June 4, 2023 -- Present

- Take cashless transactions using apple pay or credit cards
- Clean machines, baking equipment, bathrooms, stations, drink machines, inside and outside of the building
- Do inventory
- Take phone and online orders
- Make drinks and bake cookies
- Communicate with team
- Promote our daily deals
- Make product from scratch
- Troubleshoot devices
- Open and close up shop

## **Contemporary Services Corporation, Los Angeles, CA — Event Staff/Security (Full-Time)**

July 29, 2023 -- Present

- Follow all operating procedures and policies
- Follow directives of Event Staff Supervisor and/or Event Manager for each event assigned
- Effective interpersonal skills in order to deal with guests/public
- Serves as a greeter for each event assigned
- Have good math skills in order to provide ticket counts, summary reports, and other inventory reporting of guest admissions
- Familiarity with the information and facilities located at each venue where they are posted
- Serve where needed or as support to other tasked team members at each event
- Coordinate with facility staff as appropriate
- Communicate with event staff and supervisor(s)
- Observe and report matters of concern to the Field Supervisor and complete incident report forms on the same
- Notify police, fire department or emergency medical services of problems if requested or otherwise warranted
- Utilize two-way radio including safeguard of such radio or other issued equipment

- Provide break relief when scheduled to other event staff including briefing such Event Staff upon their return
- May use event vehicles "golf carts" when provided for events subject to completion of company training requirements
- Walking significant distances as may be needed to arrive at assigned post, and walking up and down stairs
- Check that all staff are wearing appropriate uniforms
- Reliable transportation • Assists in all aspects of event day preparation and execution.
- Allows appropriate entry into each venue, may collect and/or scan tickets, verify wristbands and badges, direct traffic coming in and out of the venue.
- Demonstrates an understanding of the policies, procedures and regulations of different venues, facilities and events.
- Initiates a genuine, friendly and personal greeting to our guests as they arrive at your facility entrance, aisle, concourse area or other location, and a sincere thank you as you complete your encounter with each guest.
- Provides guests with helpful directions and/or suggestions that will enhance their entertainment experience.
- Interactions with guests include a smile and use of a natural speaking voice, including natural inflection and a friendly tone.

## **EDUCATION**

August 2016 – June 2021

Maywood Center for Enriched Studies, Maywood, CA– High School  
Diploma

August 2021– Present

Pasadena City College, Pasadena, CA– No Degree

## **LICENCES**

Drivers License

Guard Card

Food Handlers Certificate