

Mohammad Ali Rizwan

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(770) 376-9348

EDUCATION

Project Management Professional Certificate
January 2025

Introduction to Data Engineering Certificate
May 2024

Kennesaw State University, Kennesaw
Bachelor of Science in Public Health Education
December 2026 (expected year of graduation)

Roswell High School, Roswell
High School Diploma
August 2017 - May 2021

WORK EXPERIENCE

Publix Pharmacy, Roswell
Pharmacy Technician
January 2024-May 2024

- Order and receive prescription drugs and supplies.
- Initiate refill requests.
- Ensure that product is rotated, within date, and properly displayed.
- Count and label prescription drugs and supplies.
- Generate third-party billing in print and electronic formats and reconcile weekly.
- Properly dispose of outdated, discontinued, and/or unsaleable merchandise.
- Keep records using computerized and hard copy systems.
- Reconcile insurance discrepancies.
- Assist with other duties as assigned.
- Ensure that the above duties are completed in compliance with Publix policy and all federal, state, and local laws and regulations

Regal Cinemas, Alpharetta
Movie Theatre Coordinator

September 2021 - April 2022

- Sold tickets and refreshments at the concession stand
- Controlled access to the theater and auditoriums
- Provided direction to customers
- Managed services in the theatre area

Kroger, Roswell

Grocery Store Clerk

January 2021 - March 2021

- Provided Customer Service
- Assisted in bagging groceries
- Restocked and organized shelves with store items
- Provided cleaning around the store

VOLUNTEER EXPERIENCE

- Volunteered at local food bank
 - Mercer Street Friends
 - Trenton's Arms in Arms
 - The Maker's Place
- Volunteered at Roswell Community Masjid

SKILL SET

- Ability to learn new skills quickly
- Ability to problem solve independently
- Flexible personality to work efficiently with other team members
- Ability to clearly communicate
- Excellent customer service skills