

HALEY DRATH

New York, New York 10024 646-923-4077 haleydrath@gmail.com

PROFESSIONAL SUMMARY

Dependable employee seeking opportunity to expand skills and contribute to company success. Considered hardworking, motivated and detail-oriented.

SKILLS

- Organizational Skills
- Effective Communication
- Fashion history knowledge
- Team Collaboration
- Problem Solving
- Reliability
- Time Management
- Styling techniques
- Adaptability and Flexibility

EXPERIENCE

Fashion Intern March 2024 - Current

Andie Swim | Brooklyn, NY

- Took detailed notes during meetings with clients and collaborators
- Organized sample garments and prepared them for fittings
- Observed garment production process from initial design concept to final product delivery.
- Learned about sustainable practices in fashion design.
- Participated in brainstorming sessions for new collection themes.
- Facilitated a successful sample sale

Cafe Manager June 2023 - August 2023

Lake Naomi Club | Pocono Pines, PA

- Served food and worked the cash register at a busy pool cafe.
- Prepared food and beverages.
- Took inventory of food and beverage as well as disposable tableware, utensils, condiments and paper goods.
- Helped train new employees
- Cleaned the kitchen, serving area, and outside seating area during closing each night worked.

Restaurant Hostess May 2022 - September 2022

Lamias Fish Market | New York, NY

- Greeted customers and seated them at appropriate tables in a bustling New York City restaurant
- Answered phones and took reservations.
- Input all information in restaurant scheduling software.
- Anticipated guest needs for personalized and seamless service.
- Helped waiters organize table sections.
- Cleaned and organized menus.

Lifeguard June 2020 - August 2020

Lake Naomi Club | Pocono Pines, PA

- Enforced water rules with strict mindset, immediately calling out infractions and eliminating safety hazards.
- Worked with others to create balanced schedule.

- Supervised swimming areas and monitored swimmer safety.

EDUCATION

Bachelor of Arts (B.A.) - Journalism Indiana University , 107 S Indiana Ave, Bloomington	May 2028
Birch Wathen Lenox, 210 E 77th St. NY, NY 3.8 GPA Honor Roll	May 2024