

# Demitrus Stubberfield

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## EDUCATIONAL BACKGROUND

- ✓ Amtec Truck Driving School
- ✓ Columbia School of Broadcasting
- ✓ Indiana University

## CORE STRENGTHS

Excellent interpersonal, communication, decision-making and leadership skills. Problem solving with 100% customer resolution. Light typing, excellent driving record. Warehouse operations, Inspection. Chrysler Corporation Machine Operator, Oiler. Water Truck Operator, Cement Operator. Customer Service Coordinator, Delivery of Vehicles to Customers, Expedite Freight, Yard , Operations Dispatcher, Parts Department,

## PROFESSIONAL WORK EXPERIENCE

### **PARK AND FLY OPERATIONS DISPATCHER -2021 PRESENT**

Assigns motor vehicles and drivers for conveyance of passengers

We will invest the time and training required to help you succeed at what you do

Assist management with approving and coordinating break and meal periods for all scheduled non-exempt staff

Coordinate, via two-way radio, the pick-up of customers at their vehicles, at valet pick-up points, and at the airport drop-off locations

Perform weekly airport audit of traffic flow and van timing survey

Submit daily report to facility manager at the end of the shift

Observe driver's luggage assistance documenting non-compliance for the Manager's attention and immediate retraining of the employee

Maintain van appearance by conducting regular van inspections and reviewing the drivers' Customer Readiness Forms at the end of their shifts

### **COURIER EXPRESS** Truck Driver 2018-2021

Delivery of product to Customer

Must be able to lift up to 50 lbs repeatably

Assist in other duties at the branch, including warehouse and yard inventory responsibilities

Inspect and maintain vehicle supplies and equipment, such as gas, oil, water, tires, lights, or brakes, to ensure that vehicles are in proper working condition

Verify the contents of inventory loads against shipping papers

Submit receipts and money received from deliveries

Follow DOT regulations and safety standards

Report delays, accidents, or other traffic and transportation situations to base or other vehicles

Adaptability and foresight to handle unexpected situations (traffic, weather conditions etc.)

### **THE Harlem Globetrotters** Truck Driver Production 2017-2018

Drive the truck and adhere to all logistic schedules as set forth by the HGI office

Knowledge of set-up, breakdown, and maintenance of all fog machines, lights, studio colors, spots, lasers, blacklights, DMX board, amps, speakers, LEDs, WDS etc.

Assist with all national and local marketing initiatives

Operate equipment for opening intros

Remove portable speakers from the truck each night and place backstage for easy access in case of emergency

Assist in set-up and break down of the show (courtside signage, etc.)

Prepare helium balloon ball + backup for each show

Keep an accurate inventory of the truck stock and report weekly to the Tour Manager and Director of Operations

Locker room setup and breakdown

Load and unload truck

Duties as assigned

**Laboratory Corporation of America, Dispatcher ,Operations 2005 - 2017**

Serve as liaison between Labcorp branches, clients, and drivers.

Research, troubleshoot and resolve customer's problems.

Perform a wide variety of administrative/clerical duties.

Answer telephones.

Maintain logs/ records.

Train new employees.

Dispatch for the entire Southern region.

Fill in for drivers when needed.

Windows and Microsoft software

Road net