

Christopher Hill

International Compensation and Payroll Specialist

Henderson, NV 89052

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Professional Summary

- Polished professional with over 15 years experience in various aspects of Financial Services.
- Successful at offering personalized guidance and innovative solutions tailored to meet the financial goals and objectives of each client.
- Proven track record in new business development, providing exceptional value, and excellent customer service within an organization.

Work Experience

Lyft Driver

Lyft-Las Vegas, NV

May 2018 to Present

- Delivered packages and documents to various locations in a timely and efficient manner
- Maintained accurate records of deliveries, including recipient signatures and delivery times
- Ensured the safe handling and transportation of fragile or sensitive items
- Adhered to all traffic laws and regulations while operating company vehicles
- Performed routine vehicle inspections to ensure proper functioning and safety compliance
- Managed delivery routes effectively, optimizing time management for maximum efficiency
- Communicated with customers regarding delivery schedules, delays, or any other relevant information
- Maintained a clean and organized vehicle interior at all times

Career Break

Family reasons

August 2022 to September 2023

- From August 2022 to September 2023, I took an intentional pause to focus on my family. Excited and energized to return to work

Payroll Manager

Penn National Gaming, Inc.-Las Vegas, NV

November 2021 to August 2022

- Prepared reports for quarterly, yearly and weekly reports
- Managed a payroll team of twelve employees
- Responsible for accurate and timely processing of multi-state company payroll and associated federal, state, and local tax filings.
- Ensured all time edits are completed prior to processing payroll
- Managed the relationship with third party payroll system providers in processing employee's time, bonus payments, deductions, garnishments, and pay corrections as well as auditing and establishing compliant pay practices.

- Compliance for payment of all compensation due to employee (missed hours, compensation) within required state and local guidelines
- Audited payroll balance sheets
- Ensured all tip compliance (GITCA) is setup and maintained in the system
- Ad-Hoc reporting using ADPR, Ev5 & ADP eTime
- Gaming industry experience
- WFC and ISERIES Experience

Payroll Manager

Affinity Gaming-Las Vegas, NV

January 2021 to October 2021

- Prepared reports for quarterly, yearly and weekly reports
- Managed a payroll team of three employees
- Responsible for accurate and timely processing of multi-state company payroll and associated federal, state, and local tax filings.
- Ensured all time edits are completed prior to processing payroll
- Managed the relationship with third party payroll system providers in processing employee's time, bonus payments, deductions, garnishments, and pay corrections as well as auditing and establishing compliant pay practices.
- Compliance for payment of all compensation due to employee (missed hours, compensation) within required state and local guidelines
- Audited payroll balance sheets
- Ensured all tip compliance (GIT CA) is setup and maintained in the system
- Ad-Hoc reporting using ADPR, Ev5 & ADP eTime

Corporate Payroll Specialist

MGM Resorts International-Las Vegas, NV

March 2020 to January 2021

- Completed daily departmental tasks; audit daily work for integrity and resolve and/or resolve any discrepancies to management
- Support, develop and maintain effective communication and excellent relationship with internal customers (included but not limited to business units, operations, property CFOs) including ensuring their requirements are identified and consistently met.
- Participated in the development, design, measurement of assigned projects and ensure analytical and control activities are operating effectively within the department.
- Provided customer, guests, and clients a WOW experience by exceeding expectations in customer service and actively engage in the guiding principles of the Company's service framework.
- Identified continuous improvement opportunities and innovative ideas and communicate them effectively
- Proficient in Workday

International Compensation and Payroll Specialist

SIRVA-Chicago, IL

February 2014 to February 2020

- Prepare, calculate and produce domestic and international assignment cost estimates with taxes
- Managed a payroll team of 5 employees
- Multi-state payroll experience
- Administration work
- Audit data in Service Engine, Equus/Assignment Pro and requests for cost projections to ensure accuracy
- Audit automated billing tasks to ensure proper billing. Manually add, change and correct items as needed

- Deliver all cost projections with before their deadline
- Collaborate with other team members to improve processes and procedures
- Convert currency
- Assign and manage cost projections to ensure timely delivery
- Proficient in Microsoft Excel and Workday

Payroll Specialist

SurePayroll(ADP)-Glenview, IL
July 2012 to February 2014

- Handle inbound calls to process transactions and resolve issues related to payroll processing, tax filing and other HR services
- Help customers navigate and understand the online payroll process
- Ensure clients have a smooth and accurate payroll experience every pay period by troubleshooting issues
- Solve complex issues utilizing advanced training and skills to handle more complex and unusual customer requests
- Provide desktop support and perform mainframe and account maintenance tasks for customers

Education

General educational development

Kennesaw State University - Kennesaw, GA
January 2007 to December 2010

Skills

- Microsoft Office
- Retail sales (3 years)
- Customer service
- Pivot tables (1 year)
- English
- Microsoft Excel
- Kronos
- Team Management
- Management
- Payroll
- Sales (4 years)
- Financial Planning