

JADA DAWSON

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📍 Katonah, United States 10536

🔗 [Bold Profile](#)

PROFESSIONAL SUMMARY

Dedicated professional with strong sense of responsibility, excellent judgment, exceptional time management skills, and ability to adapt to flexible schedule. Consistently recognized by colleagues for hardworking nature, known for dependability and reliability. Eager to contribute skills and knowledge to your company, committed to continuous learning and growth within organization.

SKILLS

- Sanitation Practices
- Food service
- Active listening
- Strong Organizational Skills
- Adaptability
- Eagerness to Learn
- Collaborative Team Member
- Early Childhood Care
- Serving
- Caregiving
- Customer service
- Effective Organizational Skills
- Working with people with disabilities
- Childcare Services
- Toddler Care
- Extended Care Management

EDUCATION

Fox Lane High School
Bedford, NY • 06/2019

High school diploma

CERTIFICATIONS

- CPR Certification
- First Aid Certification

WORK HISTORY

Adam - Babysitter

Bedford Hills • 09/2024 - Current

- Contributed to meal setup and organization.
- Utilized various toys for recreational activities.
- Managed bathing schedules to maintain order.
- Examined numerous texts.

Babysitter/Nanny - Babysitter/Nanny

Armonk, NY, United States • 01/2024 - Current

- Wake the kids up at 6:30 am and get them ready for school
- Prepare breakfast based on their preference for the kids
- Complete homework if not done
- Drop both children off at school
- Light tidying
- Ensure that the kitchen, boys room, play room , and their laundry are cleaned
- Assist with household chores

Kaleidoscope - Daycare Assistant

United States • 12/2021 - Current

- Company Overview: Kaleidoscope-United States
- Organize activities or implement a curriculum that allows children to learn about the world and explore their interests
- Engage children in activities and play that stimulates their development
- Prepare and organize mealtimes and snacks for children
- Dress Children and Change Diapers
- Keep accurate documentation of behavior, development, progress, health, illness/injury, or evidence of child neglect/abuse and make related reports
- Demonstrate a positive attitude toward and willingness to cooperate with parents through regular and constructive communication, response to concerns and requests, individual communication at greetings and departure, welcoming of parents to center events and

- activities and participation in parent conferences as necessary
- Create and maintaining an environment that is clean, organized, and safe for all children
- Work collaboratively with the Lead Teacher, assisting in carrying out planned curriculum/daily activities
- Observe, document, assess and report the progress of children in meeting the performance standards
- Kaleidoscope-United States

FLIK Hospitality Group - Server

United States • 03/2020 - 05/2021

- Company Overview: FLIK Hospitality Group-United States
- School food service worker perform a variety of duties on daily basis
- Prepare work areas
- Restock service stations
- Prepare and serve drinks and food
- Clean dining areas
- Catering events
- FLIK Hospitality Group-United States

Rockin' Jump - Jump patrol

United States • 08/2016 - 07/2018

- Company Overview: Rockin' Jump-United States
- Helping to enforce park safety policies and ensure the park is running smoothly
- Educating other Team Members in the moment if there's an issue with guest safety that's not being corrected
- Help maintain a clean environment and perform janitorial duties throughout the shift
- Complete any incident reports that happened during the shift
- Providing hands-on support to Team Members by jumping into any department when extra help is needed (i.e
- Café, birthday parties, front desk, etc.
- Execution of membership sales at the front desk and being on the lookout for potential sales opportunities while walking the park or assisting in other departments (by creating memorable moments for our guests, providing guests with information, and educating guests on our offerings when the opportunities present are themselves
- Rockin' Jump-United States

PERSONAL INFORMATION

Work Permit: Authorized to work in the US for any employer