

TYLER MATHEWS

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EDUCATION

Indiana University, Kelley School of Business - Bloomington, IN
Bachelor of Science in Business,
Major: Information Systems

December 2024
GPA: 3.00/4.00

ACTIVITIES

CIEE Study Abroad – Kyoto, Japan
Student

August 2024 - December 2024

- Adapted to a cross-cultural environment while living and studying in Kyoto, Japan, enhancing communication, cultural awareness, and problem-solving skills through immersive experiences

Sigma Phi Epsilon – Bloomington, IN
Vice President of Finance

September 2021 – September 2022

- Worked on an executive board of 8 members to plan and implement goals to improve the fraternity
- Elected by a chapter of 195 brothers to run one of the largest Sigma Phi Epsilon chapters

EXPERIENCE

Arcis Golf– Naperville, IL
Event Director & Sales Intern

May 2024 - August 2024

- Managed CRM systems to track client interactions and streamline event planning processes
- Developed and managed social media strategies, creating content that boosted online presence

Kilroy's Sports Bar and Grill – Bloomington, IN
Event Director & Front of House Engineer

September 2022 – May 2024

- Organized and managed multiple weekly concerts, accommodating 1,200+ attendees consistently
- Designed, programmed, and operated large-scale lighting rigs, utilizing GrandMA and Madrix software

Fogo De Chão– Naperville, IL
Kitchen Cook

May 2022 – September 2022

- Prepared and presented high-quality dishes according to standardized recipes and strict presentation guidelines in a fast-paced, high-volume environment.
- Ensured compliance with food safety standards by maintaining a clean, organized workstation and adhering to sanitation protocols

TruckTractorTrailer.com - Remote
Business Development Representative

May 2021 – September 2021

- Gained hands-on experience in professionalism, CRM utilization, and foundational knowledge of the tech startup ecosystem through shadowing industry professionals
- Led a team of interns on a lead generation project to increase email outreach by 15%

SKILLS/INTERESTS

Music, Photography, Cooking, Reading, Python, R, C#, SQL, Excel, HTML/CSS, and Microsoft VBA