

Shane O'Donovan

Customer sales

7 The Laurels, Rooske Road A86 EY43

Professional Summary

A keen amateur radio member and knowledge of the radio spectrum having taken my international amateur radio exams and volunteer with the satellite and FM AM frequencies and local emergencies civil defences

Willing to relocate: Anywhere

Work Experience

Volunteer

International amateur radio associations-Dublin, County Dublin
September 2024 to Present

1. Delivery and national implementation of letters and packages to national numbers systems and parcels to the different Government offices
2. General Office administrative skills driving to different government offices specifically getting meeting rooms ready for emergency radio operator communications and preparation of weekly team agendas and venues and start up
3. Maintenance duties for amateur radio building upkeep for national steering coordination communications
4. Volunteer all Ireland amateur radio emergencies steering groups

Policy analyst

Department of Enterprise-Dublin, County Dublin
January 2023 to December 2024

Delivery and lead policy analyst team of implementation of collection of incoming and outgoing number for new redevelopment of eircode designated codes for signals eire Towers stations redeveloped by the Office of Public works for heritage councils

National number eircodes Analyst

The Chief State Solicitors Offices-Dublin, County Dublin
June 2021 to August 2023

Dealing with Landlords and owners under the National Land registries regarding heritage council unused properties to

- General administrative and filing documentation on national geographic database records for national eircode number designated for restructural repair of heritage properties for civil defence and Irish defence Forces civilian staff
- Administration and troubleshooting land registries technicals website.

Dunnes

June 2003 to 2004

Blanchardstown)

* Handling customer order, sales inquiries etc.

Sept 2000-Sept 2001 Superquinn stores

- Stocking and checking inventory
- Unloading pallets
- Bringing goods onto shop floor

Education

Bachelor's in English

Dublin Business School - Dublin, County Dublin

September 2003 to June 2006

Catholic University School - Dublin, IE

1998 to 2003

Skills

- Administrative experience
- Time management
- Phone etiquette
- Organisational skills
- Customer service
- Microsoft Outlook
- Communication skills
- Computer skills
- Multilingual
- Sales
- English
- Commercial driving (3 years)

Languages

- English - Expert

Certifications and Licenses

ECDL Certificate

June 2009 to Present

Modules for Microsoft packages such as Excel, PowerPoint Access and Word

Participated in citizen Science Team prizes and competitions 2025 on studying and analysing radio wave signals signatures from radio wave patterns using space based observation imagery and satellite detection equipment using open source datasets from European Space Agencies and Nasa SETI

Presented articles to NATO young leaders Forum and Conferences 2025 with Colleagues on Strengthening European Defences

Volunteered with Civil Defence and National Guard and represented European at the United Nations General Assembly as delegates and participated at the Washington Ireland Program 2025 and Attended Kennedy summer school as Irish delegate speakers

Applied for Funding for European Commission funding heritage 2025 for restoration of State Assets as Nato community listening Observation Posts and Signals Stations for training teams of national civilian reserves Volunteers Units and creation of training facilitation venues

Volunteered with annual O Donovan global diaspora and genealogical research into history of family relative and descendant of Wild Bill O Donovan from West Cork Ireland who emigrated to America and founded the Office of Strategic Services in the 1930s

Additional Information

QUALIFICATIONS & SKILLS

- Map mind mapping cognitive Information Studies and used acoustic/signals intelligence specialist training with the Nato and Irish Navy/European Defence Agencies
- Volunteered to work on the Signature Reducation Program with Nato
- Applied for Young Professionals Programs 2025 in summer 2025
- Worked with Remote Viewing Stargate program trained with Lynn Buchanan
- reading and orientation reading with local walking group and driving around Dublin City locations using my app for tracking in real time for radio frequency identifications