

Shaleisha McDonald

Hagerstown, MD 21740

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A reliable and dedicated individual seeking a position where I can use my knowledge, experience and skills to achieve career and organizational goals. A quick learner and leader that is motivated to learn new skills and technologies. Veterans Preference
Authorized to work in the US for any employer

Work Experience

Unarmed/Armed Security Guard

Green Line Security Solutions - Hagerstown, MD

June 2023 to Present

- Maintains the safety and security of all clients and companies assigned.
- Communicates effectively with proper radio etiquette.
- Remains vigilant and agile and committed to the safety of all clients.
- Responsible for logging in and out of post assignments.
- Works as an individual and in teams to complete tasks with one collective mission in mind.
- Provides secure transportation for clients.
- Keeps all clients, products and places safe in multiple industries such as the cannabis and entertainment industries.

Residential Advisor II

Western Maryland Children's Center - Hagerstown, MD

October 2016 to May 2021

- * Facilitates a friendly atmosphere that stimulates cooperation, personal growth, and academic achievement within the residential community.
- * Manages administrative tasks including logbook entries for all movements made by residents
- * Manages room conditions, report maintenance requests, conducted incident reports
- * Responds to emergency situations such as community fire alarms, disturbances, health concerns and submit corresponding incident reports
- * Supervises residents to maintain safe and secure environment
- * Operate walk-through and scanner metal detectors
- * Conducts daily/weekly/monthly shakedowns on living quarters
- * Conducts person searches on resident and residents' visitors

Wheeled Vehicle Mechanic

United States Army - Fort Drum, NY

July 2011 to December 2019

- * Knowledgeably directed repair operations and collaborated with leadership regarding daily improvements
- * Performed comprehensive Quality Assurance inspections
- * Supervised over \$1M in equipment parts and tools

- * Maintained hydraulic, braking, diesel, transmission and steering systems utilizing technical manuals
- * Ensured all vehicles assigned met and exceeded military requirements

Residential Advisor Lead

Western Maryland Children's Center - Hagerstown, MD
September 2018 to February 2019

Acting) September 2018 - February 2019

- * Lead up to 9 staff to develop and maintain a culture of safety, support and inclusion daily
- * Planned and executed community engagement and programming
- * Communicated effectively with supervisors about program details daily
- * Held morning briefings, basis updated duty rosters, overtime draft sheets, and other required documentation for program operation

Education

Associates in Criminal Justice

University of Maryland Global Campus - Adelphi, MD
January 2015 to January 2019

Associate's degree in Criminal Justice

United States Army Vehicle Mechanic Ordnance School - Fort Jackson, SC
December 2011 to December 2011

High School Diploma

Colonel Zadok Magruder High School - Rockville, MD
January 2008 to December 2008

Skills

- Documentation review
- Quality Control
- Automotive Repair
- Mechanical Knowledge
- Customer Service
- Microsoft Office (10+ years)
- Conflict Management
- Security
- Quality Assurance (10+ years)
- Intake
- Military Experience
- Schedule Management
- Communication skills
- Security System Experience
- Vehicle Maintenance

- Mechanic Experience
- Irrigation
- Greenhouse experience
- Growing experience
- Hand tools
- Basic maths
- Data collection
- Security
- Agile
- Quality assurance
- Quality control
- Conflict management
- Leadership
- Operating systems
- Windows
- Data collection
- Customer service

Military Service

Branch: United States Army

Service Country: United States

Rank: Specialist

July 2011 to January 2019

Served as a wheeled vehicle mechanic on active duty and in the reserves.

Commendations:

Army Achievement Metal, Army Good Conduct Medal, National Defense Service Medal, Global War on Terrorism Medal, Army Service Ribbon, Sharpshooter Marksmanship Badge w/ Rifle bar

Certifications and Licenses

Driver's License