

RYAN RALSTON

Senior Recruiting Coordinator

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PROFESSIONAL EXPERIENCE

New Home Star | Elmhurst, IL | April 2022 - Present

Recruiting Coordinator → Senior Recruiting Coordinator

- Achievements:
 - Awarded the 2022 New Home Connect Award for highest engagement with the learning & development platform.
 - Earned 3x Corporate Performer of the Week and 14x National Senior/Executive Leadership Recognition.
- Key Contributions:
 - Played a pivotal role in hiring 177 new employees, maintaining an average time-to-hire of 25.1 days.
 - Conducted over 1,700 interviews, sourcing top talent for the company's largest builder client across multiple markets.
 - Promoted to oversee recruiting for new builder accounts and supervise recruiters managing existing relationships.
 - Managed 10–35 requisitions across 10 divisions using Workable ATS.
 - Led sourcing efforts through LinkedIn Recruiter and Indeed to identify top-tier candidates.
- Leadership & Training:
 - Mentored and trained team members, including the VP of People Operations.
 - Designed and delivered training sessions for the HR department and national leadership.
 - Trained recruiters on leveraging data-driven insights and strategic partnerships with hiring managers.
- Strategic Initiatives:
 - Collaborated on the revamp of the corporate office as a member of the Corporate Mentorship team.
 - Enhanced the company's referral program.
 - Served as a Wellness Ambassador, promoting employee well-being and organizing corporate events.

The Walt Disney Company | Orlando, FL | Feb 2018 - Nov 2018 *Disney College Program Participant*

Inventory Control Coordinator, Trainer, Vendor, Stocker

- Program Participation & Achievements:
 - Completed two Disney College Programs: 2018 Spring Advantage and 2018 Fall Extension.
 - Earned 10 Cast Recognitions/Four Keys Cards and 1 Cast Compliment for exceptional performance and guest service.

- Key Responsibilities:
 - Managed inventory for 24 food stands and carts, ensuring timely replenishment and a clean workplace.
 - Conducted nightly audits to reconcile projected vs. actual inventory counts using business analysis tools.
 - Collaborated with upper management to analyze daily operational results and drive improvements.
- Leadership & Training:
 - Supervised and coordinated a team of stockers during inventory control shifts.
 - Trained new Cast Members in inventory management, guest service, and safety protocols.
- Guest Service & Contributions:
 - Delivered exceptional guest service while independently handling significant cash transactions.
 - Encouraged guest donations to the Disney Wildlife Conservation Fund, enhancing park initiatives.
 - Ensured timely and safe stocking of inventory to meet operational needs throughout the park.

RR Donnelley | Warrenville, IL | May 2017 - Aug 2017

Learning & Development Corporate Department Intern

- Project Contributions:
 - Designed and developed storyboards to improve internal knowledge of RRD products.
 - Updated internal presentations for sales teams and new hires and created job aids to assist employee training.
 - Crafted a comprehensive business plan for entering a new market and presented the proposal to company executives.
- Technical & Collaborative Work:
 - Assisted in programming, testing, organizing, and updating internal websites.
 - Conducted research and supported organizational projects for the Human Resources Department.
- Marketing & Event Planning:
 - Contributed to an advertising campaign targeting new employees visiting Chicago for orientation.
 - Organized RR Donnelley's company volunteer trip to Feed My Starving Children.

COACHING EXPERIENCE

Boys Basketball Coach, ALL IN Athletics
Feb 2020 - Present

- Coached players from 5th grade to collegiate-level preparation.
- Clinician at Jr. NBA 2020 All-Star Weekend clinics.
- Earned USA Basketball Gold Coach License

Basketball & Volleyball Coach, Wood Oaks Jr. High
Oct 2019 - Jan 2022

- Led 8th-grade Girls Volleyball to the 2021 CSMSC Championship.
- Designed practice/game plans and ensured athlete safety.

VOLUNTEER EXPERIENCE

Student Manager, Iowa State University
Fall 2016 - Summer 2017

- Supported team operations, player development, and game preparation.
- Assisted coaches and players with practice sessions, game-day logistics, and film breakdown.
- Contributed to the team's success as the 2016-17 Big 12 Tournament Champions.

Stage Manager, Hello Broadway Theatre Company
Spring 2017

- Managed stage operations for Seussical Jr. to ensure smooth performances.

EDUCATION

University of Illinois Chicago | Year of Graduation 2021

Bachelor of Science in Management

Concentration in Leadership and Managerial Skills

EDUCATIONAL ACHIEVEMENTS

University of Illinois Chicago (2019-2021)

- Graduated Magna Cum Laude with a 3.79 GPA (2021)
- Dean's List: Fall 2019, Fall 2020, Spring 2021, Fall 2021

Iowa State University (2016-2017)

- Earned Dean's List Honors with a 3.69 GPA (Fall 2016)
- Elected Social Chair, Lyon Barker House (2016)

Geneva Community High School (2012-2016)

- Academic Honor Roll (Grades 9-12)
- Geneva 304 Tradition of Excellence Award (Grade 11)
- Sportsmanship Award (Grades 11 & 12)