Kennedy Stewart-Dotson

Chicago, Illinois 60654 K.stewartdotson@gmail.com | (314)320-8363

EDUCATION

University of Missouri-Columbia

Columbia, MO

Bachelor of Health Science in Health Science Leadership & Policy

Business Minor

Multicultural Studies Certificate

August 2023

WORK EXPERIENCE

Vizient | Sg2

Chicago, Il

Associate Account Representative

September 2023 — Current

- Support Sen. Directors of Client Relations, Strategy, and Analytics with client books and managing client obligations
- Proactively engage clients in Vizient | Sg2 services and connect them with experts as resources
- Initiate resolutions of client inquires and requests by triaging and coordinating offerings and services

MU Health Care - Quick Care Clinics

Columbia, MO

Patient Service Representative

October 2022 – August 2023

- Operated small scale clinics serving rural communities, collaborating with providers
- Facilitated efficient care by processing registrations, patient vitals, and testing
- Utilized patient health information databases for managing patient health information
- Verified and updated insurance information through Revenue Cycle for medical record processing

MU Health Care - University Hospital

Columbia, MO

Project Management Intern - Patient Processing

May 2022 - August 2022

- Identified factors causing delays in patient processing and provided guidance for improvement
- Developed programming to centralize data collection of admissions, discharges, and transfers
- Provided consultative feedback to reconstruct hospital policies supporting organization structure

Patient Safety Monitor

September 2020 — October 2022

- Provided COVID-19 screening and patient experience services
- Gained experience in patient care precautions within medical facilities
- Monitored patients for potential self-harm and declining health indicators

MU Health Care - COVID Collections Laboratory

Columbia, MO

Clinical Laboratory Assistant

January 2022 – March 2022

- Provided COVID-19 screening and patient experience services
- Administered, collected, and prepared COVID-19 test samples for culturing
- Managed patient health information and results using patient health information databases

LEADERSHIP EXPERIENCE

Minority Association of Pre-Health Students

Columbia, MO

President

May 2021 – May 2023

- Developed the organization's structure and content for 70 members
- Lead and directed a 12-member executive board to fulfill the organization's needs
- Established valuable connections to promote organizational growth