# Nadirah Wilson

# **Licensed Esthetician**

A pleasant and motivated licensed esthetician looking for a professional beauty environment to work in to provide services I specialize in to clients. My skills and willingness to learn allows me to adapt and excel in work environments where individualism is appreciated and promoted.

### **Employment History**

# Licensed Esthetician at Divinity Hydration Medical Spa, Philadelphia

#### 2023 – JUNE 2024

A Philadelphia Medical Spa where health, wellness and beauty meet. Many services are provided for clients that will aide in the progress and transformation of an individual's overall health, wellness, and outer appearance; beauty begins within. As the esthetician, I provide the following services: eyelash extensions, full body waxing, and facials, and body treatments.

#### Recruiting Specialist at Kaleidoscope Family Solutions, Bryn Mawr

#### NOVEMBER 2023 – PRESENT

Consulting employers about hiring needs, Interviewing applicants and vetting them for the position while doing background checks, calling references, explaining the benefits, company policies, and parameters of the job to applicants. Then, hiring the most qualified applicant, onboarding new hires and assisting with orientation, processing hiring paperwork and maintaining employee records.

# Support's Coordinator at The Arc Alliance Advocacy Services, Eagleville

#### JULY 2022 – JUNE 2023

Supports Coordinators locate services and supports, navigate the servicesystem, ensure health and safety, and monitor services for people enrolled in the intellectual disability/autism service system. SC services are built ona person-centered framework, focused on the person having an everydaylife in their community.

#### Administrative Assistant at Alma's Care LLC

#### AUGUST 2018 – MARCH 2022

The administrative duties working at Alma's Care include: monitoring homehealth care aids and Certified Nursing Assistants work in client's residences, overseeing employees to ensure the best quality of care is provided, interacting with consumers to ensure needs and certain requirements aremet through the



# Details

Drexel Hill, United States 2675636745 nadirahw5@gmail.com

# Skills

Social Work

Adaptability

Communication Skills

Creativity

Critical Thinking

Interpersonal Skills

### Languages

English

company's "accommodated-issues satisfaction survey", and lastly; handling administrative, billing, and financial operations, and organizing needed records and documentation.Contact: (267) 721 - 6145

#### Internship at Philadelphia's District Attorney Office, Philadelphia

#### JANUARY 2019 – APRIL 2019

Legal Interns complete tasks such as doing research, handling paperwork,helping attorneys with projects, taking part in client interviews, and learning about daily affairs in the legal field.

### Education

#### Esthetician School, Philadelphia

JUNE 2023 – SEPTEMBER 2023 Jean Madeline.

#### Bachelor's Degree at Widener University, Chester

AUGUST 2016 - MAY 2020

