### **Karol Medina**

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## **Work Experience**

### **Youth Mentor**

Green Bay district - Green Bay, WI May 2024 to Present

As a youth mentor, I had the opportunity to work with kids who were dealing with various challenges in school and their personal lives. My main goal was to make them feel comfortable and safe, so they could open up and share their thoughts and feelings. I wanted them to know that they were worth it and that they had the potential to achieve their dreams. I focused on helping them navigate their educational journey and also supported them in their personal lives. It was incredibly rewarding to see them grow and succeed, and I'm grateful to have been a part of their journey.

#### **Translater**

at every place I volunteered - Green Bay, WI October 2023 to Present

During my time volunteering, I had the opportunity to use my language skills to assist individuals who only spoke Spanish and French and didn't understand English. It was my role to act as a translator and guide, helping them navigate through different situations and understand what they needed or wanted. Whether it was providing information, assisting with forms, or simply helping them communicate their thoughts and concerns, being able to bridge the language barrier was incredibly fulfilling. It was a privilege to be able to help them feel more comfortable and ensure they had access to the resources and support they required.

## **Event Helper**

Broadway - Green Bay, WI January 2023 to Present

When I volunteered as an event helper for Broadway, I had the chance to assist with various events throughout the year, whether it was during the winter or summer. My responsibilities were quite diverse, ranging from picking up garbage to guiding people to their designated areas. Sometimes, I even had the opportunity to scan tickets or sell drinks, ensuring that everyone had what they needed. It was important to keep everything running smoothly by setting up and taking down equipment, as well as keeping track of the number of people entering and exiting

the venue. Additionally, I was there to provide assistance to those who needed help with translations or other inquiries during the event. I also made sure to keep attendees informed about different activities or stations that were available. It was a busy yet fulfilling role, and I enjoyed being a part of creating a positive and enjoyable experience for everyone at the Broadway events.

## **Front Desk Receptionist**

Freedom house - Green Bay, WI November 2023 to March 2024

As a front desk receptionist at Freedom House, my main responsibilities included handling phone calls, transferring calls, and providing translation services for non-English, Spanish, or French speakers.

Additionally, I was tasked with managing donations, answering and sending emails, as well as sorting and distributing mail to the caseworkers. It was a dynamic role that required strong communication skills and the ability to multitask effectively. It was also an honor working with adults and kids were I communicated with them and answered any concerns or questions.

# Ticket Scanner and guider

Green Bay Packers - Green Bay, WI

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Ticket Scanner and guider

Green Bay Packers - Green Bay, WI

December 2023 to February 2024

I had the opportunity to work as a ticket scanner and guide at the Packers field! My main role was to assist people in finding their way and ensuring that they had a smooth and enjoyable experience. This involved directing them to their designated areas and providing any necessary information or assistance they needed. It was important to make sure that everyone scanned their tickets correctly and found their seats without any issues. I took pride in ensuring that everything ran smoothly and that everyone felt welcomed and taken care of.

#### Volunteer wok

Fox Valley Humane Association - Green Bay, WI

November 2023 to November 2023

When I volunteered at an animal shelter, I had the opportunity to work closely with the cats. My tasks included feeding them, spending time with them, and ensuring their living space was clean and tidy. This involved cleaning up their area, taking out the garbage, and washing towels and

surgery equipment. It was important to maintain a clean and comfortable environment for the cats. Additionally, I made sure everything was organized and in its proper place.

### Education

High school student
East high school - Green Bay, WI
June 2023 to Present

- Student council (CISC)
- Associates, Social justice & adversity
- •Hosa
- Forensic

## **Skills**

- Mentoring
- Crisis Intervention
- Writing Skills
- Retail Sales
- Organizational Skills
- Conflict Management
- Individual / Group Counseling
- Group Therapy
- Leadership
- Tutoring
- Social Work
- Spanish (10+ years)
- English (10+ years)
- French (1 year)
- Opened minded
- Organizational skills
- · Communication skills
- Animal handling (10+ years)
- Events management
- Work under pressure