

# Joseph Kirwan

📍 Los Angeles, CA 📞 415-424-2857 ✉️ [jokir11@gmail.com](mailto:jokir11@gmail.com) 🎥 Video Producer

## SUMMARY

Dynamic Post-Production Manager with over 6 years in managing post-production projects, specializing in automation video, remote workflow technologies, and project delivery for high-profile digital content and advertising campaigns. Proven track record in budgeting, client management, and resource allocation while ensuring high-quality outputs. Proficient in Adobe Creative Suite, CGI motion, and remote workflow tools. Adept at problem-solving, team management, project planning, risk management, stakeholder communication, and maintaining clear communication across all project stakeholders. Proven ability to define and execute a creative vision for video content that engages and informs audiences.

## EXPERIENCE

### DI Producer | Picture Shop Post, Burbank

- Strategically managed daily schedules for conform artists, colorists, and assistants, ensuring timely delivery and enhancing client satisfaction through proactive communication.
- Conducted thorough quality control on all final deliverables, adhering to specified standards and client requirements.
- Facilitated file transfers and asset management using Aspera, Box, and Media Shuttle.
- Acted as the primary liaison for producers, project managers, and internal teams, providing updates on workflows, milestones, and deliverables.
- Oversaw final deliverable creation in various formats, including managing transcoding and ingestion for features and marketing materials.
- Managed post-production accounting, including billing and invoicing processes.
- Coordinated VFX deliveries to vendors, ensuring budget adherence and tracking shots and frames effectively.
- Extensive experience handling deliverables for major clients, including Netflix, Apple, and Disney.
- Successfully led post-production teams to deliver high-quality projects, consistently meeting client expectations and project deadlines.

### Dailies Operator | Picture Shop Post, Burbank

07/2016 to 12/2022

- Supported dailies operations for high-profile projects such as the Marvel streaming series Moon Knight.
- Provided technical support for Avid systems and editors, ensuring smooth editorial processes.
- Calibrated set monitors and managed international shipping of editorial equipment.
- Handled OCM delivery and maintained media redundancies, including LTO and additional hard drives.
- Performed quality control checks on editorial and viewing deliverables to ensure consistency and accuracy.

## EDUCATION

### Bachelor's Degree in Film | Syracuse University

Bachelor's Degree in Film with a concentration in project management and digital content creation, emphasizing video editing, creative content strategy, and post-production management.

## SKILLS

**Advanced Proficiency in Adobe Creative Suite and CGI Motion Design to Enhance Video Content Quality and Production Efficiency**

**Project Management, Scheduling, and Risk Management with Technology Tools**

**Expertise in Leveraging Aspera, Box, and Media Shuttle for File Transfer and Asset Management**

**Budget Tracking, Estimations, and Resource Allocation using Excel**

**Quality Control, Deliverable Management, and Post-Production Automation**

**Team Collaboration, Client Communication and Stakeholder Management**