

Iliana Ortiz

905 N Orleans Street ♦ Chicago, Illinois ♦ (915) 241-4949 ♦ iliana.ortiz1988@gmail.com

OBJECTIVE

Enthusiastic and adaptable individual with a passion for acting and a background in diverse roles. Seeking to contribute as an extra cast member on "The Bear," leveraging my strong communication skills and ability to collaborate in a fast-paced environment.

EDUCATION

University of Texas at El Paso

Bachelor of Business Finance

Graduation Date: December 2011

Honors: Dean's list: Fall 2007, Spring 2008
2013

Accounting GPA: 3.83

University of Texas at El Paso

Bachelors of Accounting and Marketing

Graduation Date: December 2013

Honors: Dean's list: Spring, summer, Fall

RELEVANT COURSEWORK

- | | | |
|-----------------------|----------------------------------|--|
| ♦ Public Speaking | ♦ Fundamentals of Bus Statistics | ♦ Financial Analysis of Firm & Valuation |
| ♦ Communications | ♦ Managerial Finance | ♦ International Finance |
| ♦ Software Accounting | ♦ Investments | ♦ Advertising & Sales Promotion |
| ♦ Cost Accounting | ♦ Management Information Systems | ♦ Managerial Accounting |
| ♦ Audit | ♦ Quantitative Methods in Bus | ♦ Legal Environment of Business |
| ♦ Portfolio Analysis | ♦ Production/Operations Mgmt. | ♦ Strategic Management |
| ♦ Accounting Systems | ♦ Managerial Economic | |

PROFESSIONAL EXPERIENCE

Sales Tax Auditor

Texas Comptroller of Public Accounts – Chicago, Illinois

(June 2014 - Present)

- Developed strong interpersonal skills through collaboration with various stakeholders, enhancing my ability to Developed strong interpersonal skills through stakeholder collaboration.
- Engaged in public speaking, enhancing communication and presentation abilities.
- Adapted quickly to new environments, demonstrating flexibility and resilience.
- Trained new auditors, showcasing leadership and mentorship capabilities.
- Participated in team meetings, effectively sharing ideas and feedback.
- Managed multiple projects, demonstrating strong organizational skills.
- Maintained professionalism in high-pressure situations, preparing for performance demands.

Owner

Summit Salmos 5112b LLC – Chicago, Illinois

(September 2023 - Present)

- Established an investment real estate company, overseeing all operations and strategic planning.
- Conduct marketing analysis to identify profitable investment opportunities
- Manage property acquisitions, negotiations, and transactions.
- Develop property acquisition, negotiations, and transactions.
- Implement effective marketing strategies to promote properties and attract renters

SKILLS SUMMARY

- | | | |
|------------------------|------------------------|------------------------------|
| ♦ Strong Communication | ♦ Performance Skills | ♦ Strong Presentation Skills |
| ♦ Team Collaboration | ♦ Attention to Detail | ♦ Microsoft Office |
| ♦ Adaptability | ♦ Community Engagement | |
| ♦ Public Speaking | | |

References Available Upon Request

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