

# Alexa Gutierrez

Chicago, IL 60647 | | [alexagstudioart@gmail.com](mailto:alexagstudioart@gmail.com) |

## Education:

2023 Bachelor of Fine Art School of The Art Institute of Chicago

## Residencies

2023 Icelandic Textile Center  
2024 TEXERE Fiber Resident Artist

## Exhibition History:

2020 *Art Bash*, SAIC  
2021 *New Work*, SAIC Gallery  
2022 *I < 3 Boys*, SITE Gallery  
2023 *SAIC Galleries Undergraduate Exhibition*, SAIC Gallery  
2023 *Be the Daisy*, Rainbow Gallery Cincinnati  
2023 *Saturation and Devotion*  
2024 *Heat*, Not Not

## Teaching History:

2023 *Weaving 101*, Indian Boundary Cultural Center, Chicago Parks District  
2023 *Advanced Weaving*, Indian Boundary Cultural Center, Chicago Parks District

## Curation/Assistant Registrar History:

2020 *Launch*, SAIC Gallery  
2020-22 SAIC Undergraduate Exhibition  
2020-22 SAIC Graduate Exhibition  
2021 *Earthly Observatory*, SAIC Gallery  
2021-2022 *Flshbowl*, SAIC Gallery

## Skills:

- Photography film & digital
- Extensive experience with Adobe Suite
- Comfortable with digital media including Rhinoceros 3d
- Project organizing
- Assistance for registrar for multiple gallery shows
- Art handling and Installation
- Film/video work

## **Work Experience**

2024- Present

### **Hostess, Girl & The Goat, Chicago, IL**

Providing welcoming customer service to 400+ guests an evening. Seating guests and updating the seating chart via OpenTable. Following proper sanitation processes. Answering phones and fielding guest questions. Making reservations and communicating with servers and management about any pertinent reservation notes.

2024- Present

### **Hostess, Beatnik on the River, Chicago, IL**

Seating over 300+ covers for the brunch service via Resy. Providing warm and inviting customer service. Answering guest questions and ensuring their needs are communicated to managers and servers. Returning voicemails, managing reservations, and maintaining sanitation processes.

2022 - 2023

### **Lab Monitor, SAIC Fiber and Material Studies Department, Chicago, IL**

Maintain efficiency throughout the department by maintaining resources & equipment used in all studios. Responsible for completing weekly checklists of duties, completing regular inventory, and informing supervisors of supply needs.

2020 - 2023

### **Gallery Assistant, Sullivan Galleries, Chicago, IL**

Install direction, tasks include installing artworks of all mediums and sizes. The range includes large-scale projections using Optima and Canon projectors with BrightSigns, floor-to-ceiling canvas', Unistrut install and de-install, mounted monitors, and wall paintings. In addition, attending to gallery maintenance, mopping, cleaning, and monitoring during open hours

2020 – 2022

### **Office Assistant SAIC Galleries, Chicago, IL**

Assist gallery employees with various tasks including creating gallery labels for artwork, and promotional posters on InDesign and Photoshop. Registrar work includes administering, scanning, and filing art loan forms, participation agreements, and install and reinstall forms. Additionally, organizing exhibitions and artist photos. Curating posts for the gallery Instagram @saic\_galleries. Answering and returning phone calls. Ran various tasks to maintain office needs, including coordinating travel and mailing expenses.