



**Jennie Doh**

1216 Linden Avenue | Oak Park, IL 60302  
(708) 522-8202 | jennieadoherty@gmail.com

**PERFORMANCE EXPERIENCE**

**The Second City | Chicago, IL | Conservatory Actor, Writer, Improviser | July 2014 – Present**

- Perform in self-written shows and participate in performance classes on a bi-weekly basis.
- Improvise and perform as part of the highly selective Second City Conservatory program.
- Engage audiences with professional, approachable, and entertaining performances, understanding that theater is an experience, not just a show.
- Adapt and react quickly to unexpected situations through years of improvisational experience.
- Independently schedule, finance, cast, perform, and promote shows on a monthly basis.

**iO Theater (ImprovOlympic) | Chicago, IL | Actor, Writer, Improviser | July 2014 – Present**

- Write and perform original sketch comedy individually and as part of a team.
- Produce quarterly improvisational shows, managing talent and logistics to ensure a high-quality production.
- Participate in workshops to refine communication skills and master advanced performance techniques.
- Perform fully improvised shows without scripts or direction.

**OTHER WORK EXPERIENCE**

**Guaranteed Rate | Chicago, IL | Secondary Marketing Analyst | August 2020 – May 2022**

- Updated and distributed daily mortgage pricing for all origination channels, including Retail and Wholesale, while monitoring market trends and recommending price adjustments.
- Managed all lock desk activities, including pricing quotes, revisions, requests, and extensions.
- Responded to inquiries from mortgage brokers and internal staff via phone and email.
- Created and distributed reports, including daily production, lock pipeline, and pull-through analysis.
- Trained new analysts on secondary lock processes and client investor interactions.

**The Cohen Household | Chicago, IL | Executive Caretaker, House Manager | August 2017 – August 2019**

- Provided a safe, nurturing environment for an infant and a two-year-old with severe food allergies (dairy, nuts, wheat, eggs, sesame); trained in EpiPen administration and CPR.
- Prepared allergy-safe meals and ensured the home remained stocked with necessary supplies.
- Managed daily childcare schedules, including school drop-offs/pick-ups, laundry, and household organization.

**EDUCATION**

**The Second City Film School | Chicago, IL | Certificate Program | June 2019**

- Performed in multiple self-written and produced shows as part of the highly selective Conservatory program.
- Trained in stage blocking, script supervision, and pre-performance techniques.
- Skilled in improvisation, adapting to unexpected situations, and maintaining a professional and engaging presence.
- Proficient in editing software such as Adobe Premiere and Creative Suite, as well as scriptwriting software like Final Draft and Microsoft Office.

**Triton College | Chicago, IL | Associate in Science | GPA: 3.7/4.0 | June 2015**

**ADDITIONAL SKILLS**

Creativity & Innovation | Character Development | Screenwriting Software | Cold Calling | Scheduling | Social Networking | Microsoft Office | Final Draft | Research | Exceptional Communication Skills