

MOHAMMED NAYAMATHULLAH SHARIFF



ASSOCIATE

Profile Summary

Seeking a challenging opportunity with an organization where I can expand my skills in the field with opportunities for growth and Career development, where my knowledge, skills and experience can be extensively applied and allows me to learn new environments and concepts for my career growth.

CONTACT



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Permanent Location: Mysore - India

LANGUAGES

- Arabic
- English
- Kannada
- Hindi
- Urdu

COMPUTER

Microsoft office

- Microsoft Excel
- Microsoft Word
- Microsoft PowerPoint

EDUCATION

- Diploma

WORK EXPERIENCE

March 2022
to
September
2023

COFORGE PVT LTD-INDIA

TEAM MEMBER (Mortgage Operation Specialist)

Collaborate with multiple teams to manage Mortgage payment process
Cancellation request and policy reinstatements while using software to upload and store related documents.

Handled escalation cases and verified insured basic facts with the producer to provide solutions when other teams were unable to do so.

From 2020
to 2022

Fazzels - India

SALES ASSOCIATE

Excellent customer service and interpersonal skills
Strong product knowledge and ability to convey information effectively

Proficient in handling cash transactions and POS systems. Results-driven with a proven track record of meeting and exceeding sales targets

Detail-oriented with effective inventory management skills. Team player with a collaborative and positive attitude

PROFESSIONAL SKILLS

- BUSINESS MANAGEMENT
- COMPLIANT RESOLUTION
- MULTI-LINE PHONE TALENT
- PROFESSIONAL TELEPHONER MANNERISMS
- SERVICE STANDARD COMPLIANCE