

THEODORE GRIER TAYLOR

Sr. Manager, People and Culture Business Partner

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Raeford, NC

EXPERIENCE

Senior Operations Manager

United States Army

10/2022 - Present

- Train, develop, and manage a team of 11 employees.
- Cultivate exceptional performance in supporting a company of approximately 350 personnel.
- Analyze, build, and implement standard operating procedures to improve productivity.
- Responsible for employee relations, training, professional development, enforcing standards, operational discipline, and morale.
- Responsible for planning, directing, and implementing all HR competencies.
- Organize monthly team building activities for groups ranging from 15-350 people.
- Act as Company Prevention Leader administering monthly drug screenings.

Team Leader

United States Army

05/2021 - 10/2022

- Served as the Team Leader for a 6 man reconnaissance and 3 man sniper team.
- Regularly prepared and presented briefings and reports to upper management.
- Accountable for equipment management.
- Planned photographic reconnaissance missions.
- Operate and troubleshoot computer and radio systems to support military operations.
- Earned the Army Commendation Medal

Assistant Team Leader

United States Army

09/2020 - 05/2021

- Responsible for unit morale and effectiveness.
- Worked collaboratively with foreign counterparts, ensuring effective communication for achieving common goals.
- Assisted in the development and preparation of employees for leadership roles.
- Earned Certificate of Achievement from Army Operational Test Command

Warehouse and Shipping Manager

Escondido Powersports

10/2015 - 09/2019

- Trained, managed, and led a team of warehouse staff.
- Handled day-to-day shipping and receiving.
- Established and maintained strong foreign and domestic vendor relationships.
- Ensured timely order fulfillment.
- Provided transparent communication with customers.
- Continuously improved fulfillment workflows.
- Responsible for quality assurance and inventory management.

EDUCATION

B.A. Visual Arts

California State University, Monterey Bay

08/2011 - 05/2015

SUMMARY

Passionate and performance driven Senior Operations Manager with 3+ years of experience focusing on Human Resources. Dedicated to building inclusive, successful, and fun work environments.

CERTIFICATES/ACHIEVEMENTS

Cyber Security Awareness

Unit Prevention Leader Course

Basic Leadership Course

Small Unit Ranger Tactics

Eagle Scout

SKILLS

Proficient in Microsoft applications.

Excellent at working collaboratively and independently.

Efficient problem solver

Employee coaching

Experienced interviewer

Time management