# lan Gilbert

Arcata, CA | 206-890-0356 | gilbertian2023@gmail.com | LinkedIn

## **EDUCATION**

### Bachelor of Arts, Elementary Education

Fall 2023 - 2024

### Bachelor of Arts, Business Administration (Marketing Concentration)

Cal Poly Humboldt | Arcata, CA

### WORK EXPERIENCE

#### Server

April 2021 - September 2021

January 2020 - June 2020

October 2020 - June 2020

Simply Salad | Santa Monica, CA

- Worked diligently to collect and make orders in a timely manner.
- Maintained a healthy workspace by preventing cross-contamination and replenishing items at the salad bar.
- Provided customers with positive and quality service while assisting with menu options and questions.

#### Cadet Leadership Role

Fork Union, VA

- Worked diligently to create a safe, positive, and productive environment for approximately 30 Cadets in grades seven through nine.
- Hosted inclusive bonding activities such as weekend dodgeball, capture the flag, ping pong, paintball, and group runs.
- Supervised cadets during the completion of general safety and hygeine, relationships, room inspection, and bathroom maintenance.
- Prevented any forms of contraband and ensured Cadet safety through mentorship and mental health advocacy

#### **Community Service Support**

Rotary | Fork Union, VA

- Assisted students with various homework assignments for grade levels K-8
- Promoted volunteer opportunities in homework assistance to fellow classmates to increase overall participation.
- Played with students during recess while monitoring behavior.
- Facilitated activities including baking, drawing, field trips, and "buddy hikes."
- Completed 170+ hours of community service; 90 hours of Homework assistance.

#### **Entrepreneurial Experience (LLC)**

Masterpiece Mobilizers | Arcata, CA

- Started a service based ecommerce promotion business with business partner Nick.
- Invested in flyers, business cards, learned minimal web design and Ai use for promotion.
- Performed door to door sales with Partner and maintained relations with customers.

# RELEVANT SKILLS

- Obtained Food Handlers License Certificate.
- TSO exam passed and certified (for TSA)
- Supervised students while maintaining a fun & positive attitude.
- Exceptional customer service.

# **EXTRACURRICULAR ACTIVITIES**

- Public speaking and group work/bonding leadership.
- Adapting to new environments and creating a collaborative workspace.
- Bilingual: English, Korean

### Interact Club, Fork Union Military Academy (2 years)

- Attended all community service opportunities and promoted club activities with incentives.
- Asian Cultural Club, Saint Monica Preparatory (2 years)
  - Was a member of the Asian Cultural Club, promoted events and attended meetings on Wednesdays to discuss insight, promotion, & being more inclusive.

Cross Country, Fork Union Military academy/Saint Monica Preparatory (4 Years)

- Elected as Team Captain; 2022, League Championship, CIF Participation; 2021, Most Valuable Player; 2019, Went to state (VISAA); Recorded 3rd all-time in the 3 mile at St. Monica

Track & Field, Fork Union Military Academy/Saint Monica Preparatory (3 years)

- Elected as Captain; 2nd all time in the 400m Dash

Swimming, Fork Union Military Academy (1 year)

- Went to State (VISAA) during Freshman year

## **Professional Development**

#### LEAP Summer Leadership Program (scholarship)

Attended the prestigious LEAP summer program where I gained invaluable networking and leadership skills. During the week-long event, I had the opportunity to connect with CEOs, advisors, consultants, and private real estate agents, fostering relationships with industry leaders. I dined with Lisa Scaffidi, the three-time mayor of Perth, and met actor Rick Cosnett. I also had lunch with Dr. Bill Dorfman and engaged in insightful discussions with Forbes Riley about crafting effective sales pitches. Through various workshops, I honed my public speaking skills and learned strategies for delivering impactful speeches. This experience significantly enhanced my business acumen and professional network.