

# Daniel Flores

[DanAnthonyFlor@gmail.com](mailto:DanAnthonyFlor@gmail.com)

Los Angeles, CA

(323) 637-5637

## PROFESSIONAL SUMMARY

Artistic/Communications professional with experience in the entertainment, healthcare, and tech industries; also experienced in the realms of academia and politics primarily via time spent as a California State University, Fullerton, honors student (class of 2020). Personable and incisive with proven time-management and collaboration skills developed by various volunteer/academic/occupational engagements. Strong/confident interpersonal communication skills enhanced by studying Communications, years of customer-service experience, participation in student government, and involvement with myriad other projects. Primarily seeking freelance employment on a contract basis, but open to something more permanent if the organizational fit is right.

### *Personal Attributes:*

- Artistically/Performatively Inclined: Creative writer in addition to technical writer, producing experience, and stage/screen-acting experience including competitive performance.
- Effective Communication Skills: Articulate speaker, in both English and Spanish, with appreciation for and understanding of the different communication styles germane to various cultures via experience with Intercultural Communication Studies, quotidian interactions with diverse groups of academic cohorts, and general experience with workplace customer service.
- Honest and Reliable: Strong morals and ethics honed via the study of Philosophy/Legal Communication in addition to volunteer work.
- Flexible: Understanding of need to remain adaptable to support last-minute demands and changes. Enthusiastically willing to migrate locations whenever necessary, and comfortable working remotely when called for.
- Software Skills: Adobe Acrobat ~ Kipu (EMR) ~ Relias ~ iSolved/iConnect (HR) ~ Salesforce (CRM) ~ Zendesk ~ Verify TX ~ Qualtrics ~ Microsoft Suite ~ Google Suite ~ Annkissam (FMS)

## PROFESSIONAL EXPERIENCE

### **(Industry)**

'Remember'  
Los Angeles, CA 90028  
*Actor*

October 12, 2024 – January 7, 2025

- Film
- Directed by Tonia Willis
- Role (principal) – **Elijah**

Metzli Productions  
Pomona, CA 91768  
*Copywriter/Producer*

October 10, 2024 – Current

- Copywriting & editing (e.g., for website text)
- Creative production (conceptualization, screenwriting, etc.)
- Talent (actor/model) and talent-management

OLD BLOOD - 'Noble Oath'  
Burbank, CA 91501  
*Actor*

September 1, 2024 –September 6, 2024

- Music video
- Produced by Wolfbunny Art Lab
- Role – **Police Officer**

'Three Day Notice'  
Lynwood, CA 90262  
*Script Supervisor & Actor (Voice)*

June 21, 2024 – December 13, 2024

- Script coverage, shot/slate tracking, and general set consistency
- Actor-work such as rehearsal management, line feeding, coaching, and performance as **Manager**
- Creative coordination with writer/director

'The Day God Died'  
Lake Balboa, CA 91406  
*Production Assistant*

April 21, 2024 – In Production

- General production assistance (communication with cast, errand runs, scene setup, etc.)
- Technical production assistance (camera wrangling, lens replacement, lighting, etc.)
- Creative production assistance (script supervision, rehearsal coordination, etc.)

**(Non-Industry)**

Happily  
453 S Spring St, Los Angeles, California  
*Talent Wrangler/Registration/Production*

October 17, 2024 – Current

- Independent contracting at various events such as the USC Next Level Sports Conference
- Talent/V.I.P. interface and event facilitation
- Registration confirmation/entry and crowd control
- General production work such as staging, safe proofing, etc.

24 Hour Home Care  
200 N Pacific Coast Hwy Suite 300, El Segundo, CA 90245  
*Disability Services Coordinator*

June 26, 2023 – September 8, 2023

- Analyzed and collected client data via a combination of Excel spreadsheets and Salesforce cross-referencing in order to enter said data into Annkissam for budget-capping purposes
- Acted as communication nexus between client coordinators and corporate supervisors in order to confirm/deny timesheet discrepancies
- Processed client/employee reimbursements via the use of databases such as Microsoft Access

University of Southern California  
3551 Trousdale Pkwy., Los Angeles, CA, 90089-5013  
*Campus Ambassador*

January 4, 2021 – May 28, 2021

- Interfaced with various students, staff, and faculty regarding campus-related inquiries and activities

- Performed data-entry/analysis when screening specific individuals attempting to access certain campus functions
- Ensured that visitors to USC were properly informed of and honoring campus policies and regulations
- Contributed to campus' coronavirus contact-tracing efforts

## **ACADEMIC EXPERIENCE**

**California State University, Fullerton** (CSUF) – Fullerton, California

Bachelor of Arts in Communication Studies (2020)

### **Honors**

- *summa cum laude*
- 2019 Titan Shops/Titan Bookstore Scholarship Recipient (Spring 2019)

### **Activities**

- Undergraduate Professor of Human Communication Studies 101 (Fall 2019)
- 2019 United Nations Association-USA Leadership Summit - Sustainable Development Goals Showcase Speaker (Summer 2019)
- Gil Cisneros Congressional Campaign Intern (Fall 2018)