Christina Mutz

 Cosmetologist | technician

# Jupiter, FL | 561-348-4773 | benablossom@gmail.com

# Objective

As a trained cosmetologist with years of experience working in various customer service fields, I look forward to continuing to work on my craft and help create art in a fast-paced, ever-changing environment.

# Experience

## SCI- Dignity Memorial | Funeral Service Associate, 2022-2024

* Driving large vans and hearses
* Transporting the Decedent to the church, cemetery, mausoleum, etc.
* Transporting catering, floral arrangements, and other items for services
* Set-up and Clean-up of funeral services
* Coordinating the audio and visual technology aspects for funeral services

**SCI- Dignity Memorial | Funeral Home Receptionist TEMP, 2023**

* Answering phones to relay information between families and funeral directors
* Assisting clerics, florists, families, and catering companies with their inquiries
* Taking first calls and relaying the information for decedent pick-ups
* Returning cremains to families and assisting with signing legal documents

## Blink Construction Inc | Executive Assistant, 2015-current

* Communicating with Utilities locating company to prepare jobs sites for workers
* Answering phones and forwarding business messages
* Monitoring business emails and incoming job requests

# Education

## University of Central Florida, BA in Computer Science 2021

Major: Computer Programming/ Videogame Design

* Computer Literacy skills, including Microsoft Office applications
* Teamwork skills from group-oriented projects
* Worked in a field with high-demands and short-deadlines

## The Beauty Institute of West Palm Beach, Oct. 2023- July 2024

Full Cosmetology Certification and Licensing (pending state exams)

* Experience with quick problem-solving
* Built interpersonal skills with customers
* Worked on hair, skin, and nail services and theory

# Skills, Abilities, & Hobbies

* Soft Skills: Problem Solving, creativity, Critical thinking
* Hard Skills: Makeup application, styling, Microsoft office suite, Woodworking, and assembly skills
* Hobbies: Reading fiction novels, independent videogame development, traveling, and attending music festivals