

ALEXIS GOLDEN

CONTACT

812 Bristol Way
Lithonia, GA 30058
678-541-1547 (Cell)
alexisgee14@gmail.com

OBJECTIVE

Looking for a job with a fast-paced company with many chances to advance and determined to go above and beyond career expectations while gaining skills and experiences. Friendly and enthusiastic crew member with 4 years of experience in retail and food services. Able to learn new tasks proficiently in key customer relationships. Represent establishment with friendly, professional demeanor all times.

EDUCATION

August 15, 2013 to May 24, 2017

CTAE
DECA

701 Stephenson High School,
Stone Mountain, GA 30087

August 13, 2017 to December 13, 2018

Computer Information
Systems

Gwinnett Technical College
5150 Sugarloaf Parkway,
Lawrenceville, GA 30043

EXPERIENCE

- November 20, 2022 - April 25, 2023
Retail Sales Associate • Marshalls
- Accurately prepares and processes merchandise for the sales floor following company procedures and standards
- Initiates and participates in store recovery as needed throughout the day
- Maintains all organizational, cleanliness, and recovery standards for the sales floor
- Maintains and upholds merchandising philosophy and follows established merchandising procedures and standards
- Provides and accepts recognition and constructive

feedback

- Participates in safety awareness and maintains a safe environment
- Supports and embodies a positive store culture through honesty, integrity, and respect

March 1, 2019 - August 27, 2021

February 25, 2022 - May 23, 2022

Crew Member • Cashier • McDonald's USA, LLC.

- Arranged condiments' kits.
- Cleaned assigned stations after shift.
- Stocked and unboxed daily inventory of supplies.
- Greeted customers as they approached front counter, took orders, and input their selections into the restaurant's POS (point of sale)
- Maintained cleanliness.
- Performed daily audits on all the restaurant's key areas of responsibilities such as the cashiering station, dishwashing, expediting station, and fry station.

November 20, 2018 - December 14, 2018

Lead Sales Associate • Cashier • Dollar General

- Adhered to Dollar General tasks for opening, receiving and unpacking cartons, boxes, and totes of merchandise.
- Bagged purchased merchandise for customers and assisted them with merchandise as may be needed.
- Carried out restroom, stockroom, and store cleaning; swept store floor; and remove trash.
- Carried out the assistant store and supervisor's duties

in their absence.

- Greeted and gave assistance to customers.
- Took payment from customers and gave correct change as may be necessary.
- Performed itemization and totaling of customer purchases using the cash register and scanner.

October 11, 2017 - November 4, 2018

Crew Member • Cashier • Popeyes, Inc.

- Cleaned and sanitized entire areas of the holding areas and lobby to ensure cleanliness, and maintain a healthy and safe environment for customers and team member agreement.
- Communicated with customers, management, and crew members in a friendly, helpful, professional manner.
- Handled and served food orders to customers efficiently and swiftly.
- Reporting complaints to managers unless necessary

KEY SKILLS

Cash handling, counting out drawers at the beginning or end of the day

Interacting with customers face to face while taking orders on cash register

Prepping and handling food to ensure all safe zones are met

COMMUNICATION

- Attention to details
- Communication
- Customer Service Orientation
- Interpersonal Skills

Maintaining cleanliness

- Stamina

Adapt to changing customer levels with a sense of urgency while adhering company rules and regulations

- Teamwork

LEADERSHIP

Popeyes, Inc., Employee of the Month

REFERENCES

Popeyes Louisiana Kitchen

*Avionce Kemp, General Manager
4865 Stone Mountain Highway
Lilburn, GA 30047
678-344-4764*

Dollar General

*Carrie Fisher
Cecil
2688 Stone Drive Southwest
Lilburn, GA 30047
470-226-5203*

McDonald's USA, LLC.

*Trenea Prather, Store Manager
370 North Deshon Road
Stone Mountain, GA 30087
770-465-0065*

Marshalls

Clemmie, Store Manager

5370 US-78, Stone Mountain, GA 30087

770-413-0945