

# NEVEAH HAWKINS

(770)527-3303

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McDonough, GA 30253

## PROFESSIONAL SUMMARY

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Energetic and enthusiastic college sophomore with strong interpersonal skills and a passion for interacting with people seeking a part-time role that will further develop my communication, customer service, and organizational skills. My experience as a part-time waitress has aided me carry out my duties successfully in a similar environment with minimal training.

## EDUCATION

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### **Albany State University- Albany, GA**

Bachelor of Science in Nursing

May 2023- Current

### **Luella High School- Locust Grove, GA**

May 2023

## EXPERIENCE

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### **Gutbusters, McDonough, GA**

**Mar. 2023 - Dec. 2023**

#### ***Cashier***

- Customer service- demonstrated my ability to provide excellent customer service, resolve complaints, and meet customer needs.
- Displayed daily and expansive knowledge of product and cash handling that included

### **Chicken Salad Chick, McDonough, GA**

**Sept. 2022 - March 2023**

#### ***Hostess & Cashier***

- Leadership experience, Attention to detail, Ability to work in fast-paced environments
- Maintained a cleanly work environment
- Interactive with customers and attentive to their needs

**Wingstop, McDonough, GA**  
**Cashier & Cook**

**April 2022-August 2022**

- Front-of-House Cashier - Guest Service Expert was responsible for delivering World-Class service
- As a Guest Service Expert, I was the face and the voice of Wingstop to all of our Guests who walked into our restaurants, providing them with authentic, positive, and genuine experiences
- I spent time interacting with our Guests by greeting them, answering the phone, taking and delivering orders - all with a great attitude and smile
- Maintains a calm, tactful demeanor when dealing with difficult situations

**Zaxby's- McDonough, GA**  
**Cashier & Cook**

**Nov. 2021-April 2022**

- Receive and stock inventory, prepare, cook and assemble orders, keep the kitchen clean and organized, and maintain food safety and quality standards by following standard operating procedures
- Maintain effective audio-visual perception and judgment to observe and respond to the environment

**BUSINESS : VEAH STYLEZ**

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Established: 2024

Social media : Instagram @Veahluxurystylez

Motivated hair stylist enthusiastic about the hair industry. Dedicated to providing high quality braids and hair extensions. Excellent listener and communicator who works hard to make each clients experience a positive one.

**SKILLS**

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Ability to work well with diverse groups of people. Hair braiding and scalp revitalizer , adhere to business hair braiding appointments. Verbal and written communication, Adaptability, Flexibility, Conflict resolution and Patient