

Joseph Harpur-Reid

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EDUCATION

Hastings High School
High School Diploma

Hastings-on-Hudson, NY
Sept. 2013-June 2017

WORK EXPERIENCE

- July '24 – Present* **Noonan Constrution Corp.** *Yonkers, NY*
Carpenter Assistant
- Performed basic carpentry, painting and drywall installation, contributing to both minor repairs and major renovation projects.
 - Maintained a high level of cleanliness and safety in all work areas, adhering to safety protocols and reducing hazards.
 - Assisted in the assembly of furniture and fixtures, ensuring durability and alignment.
 - Assisted with measuring and cutting materials for custom builds, ensuring precise dimensions to meet project specifications.
- Sept. '22 – July '24* **Beacon Keystone Community Resources** *Scranton, PA*
Program Manager
- Supervised daily operations within a group home setting, providing compassionate care and support to adults with autism, and fostering a safe, structured environment.
 - Managed transportation logistics by safely operating the company van, escorting residents to appointments, community outings, and other essential destinations.
 - Served as the on-call manager 24/7 by responding promptly to emergencies and after hours needs, demonstrating commitment to resident care and team support.
 - Performed general maintenance of house, including furniture repairs, basic plumbing and electrical work, and landscaping upkeep.
 - Oversaw financial management for both the organization and clients, ensuring accurate budgeting, expense tracking and fiscal responsibility.
- June '17– Sept. '22* **Chemka Pool** *Hastings-on-Hudson, NY*
Water Safety Instructor/Lifeguard
- Ensured swimmer safety by actively monitoring pool areas, enforcing safety regulations, and swiftly responding to emergencies.
 - Delivered engaging, structured, swimming lessons for various age groups, from beginners to advanced, focused on skill development, water safety, and proper swimming techniques.
 - Maintained a clean and safe pool environment by inspecting equipment, testing water quality and addressing any maintenance needs.
- April '18– Sept. '19* **Ken Ryan Landscaping** *Hastings-on-Hudson, NY*
Home Improvement Helper
- Assisted lead contractors in a variety of home improvement tasks, including renovations, installations and repairs ensuring projects were completed to high standards.
 - Restored and enhanced deck structures by staining and refinishing surfaces, installing secure railings and performing precise woodworking, including sanding and cutting to ensure durability, safety and visual appeal.
 - Used appropriate hand and power tools to fit and install materials resulting in an efficient installation process.

OBJECTIVE

Dedicated and skilled worker with hands-on experience in repairs and facility upkeep seeking a position to leverage my technical skills and problem-solving abilities. Highly self-motivated with strong organizational skills and a proven ability to collaborate effectively within a team. Eager to adapt and learn quickly in a dynamic environment.