

HAILEY BATTISTA



EXPERIENCE

May 2021 - Present

PROFESSIONAL BABYSITTER/ NANNY - BUSY BEE'S BABYSITTING/ INDEPENDENT FAMILIES

- Was a babysitter/ nanny for 3 families for the summer of 2022 then started as a professional babysitter for a company in March of 2024
- Learned to understand children's physical, social, intellectual, and emotional development
- Provide a safe home environment
- Give parents feedback with positives and concerns

May 2021- Present

GENERAL/ WAREHOUSE WORKER FOR OFF-ROAD COMPANY- HINSON RACING & TECHNICAL TOUCH USA

- Maintained an organized and professional front office environment
- Package products and organize them into the correct places
- Inventory Management
- Work with peers to complete simple & complicated tasks
- Meet goals and standards within a time period
- Performed general administrative duties such as filing, data entry, and managing correspondence, as well as keeping such organized
- Effectively communicate with clients, vendors, and staff through phone calls, emails, and in-person interactions

March 2024- May 2024

SUBSTITUTE TEACHER- SCOOT EDUCATION

- Successfully provided instruction and maintained a positive learning environment for students in grades K-8
- Developed creative and engaging activities for students to increase their understanding of the material
- Monitored student behavior and managed classroom disruption

February 2023- February 2024

INFANT/ PRESCHOOL TEACHER- BRILLIANT BLESSINGS CHRISTIAN ACADEMY

- Teaching Basic Skills such as color, numbers, shape, and letter recognition
- Planning and carrying out curriculum
- Creating and leading a supportive, nurturing learning environment that encourages responsibility & motivation
- Developing schedules and routines ensuring physical activity, rest, and playtime

I am a motivated, ambitious, and responsible nineteen-year-old currently pursuing a Bachelor of Science in Elementary Education from Grand Canyon University online, with an expected graduation date of 2026. My academic background includes various completed college credits in diverse subjects, including business and teaching. I have extensive experience in childcare, teaching, animal sitting, and general workplace environments, which has equipped me with strong time management, organizational, communication, and computer skills. Throughout my experiences, I have developed the ability to handle multiple duties and assignments efficiently, multitask, and meet challenging demands. I am recognized for my hardworking and reliable nature, as well as my excellent interpersonal skills. Additionally, my upbringing in the off-road industry has provided me with a thorough understanding of off-road vehicles and the working environment associated with them. My credentials include several cleared background checks, a negative TB skin test, AZ fingerprint clearance card, AZ IVP card, and CPR and first aid certification. These qualifications and experiences have significantly contributed to my personal and professional growth.

CONTACT

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EDUCATION

Norco High School

- High School Diploma with 3.8 GPA

Grand Canyon University

- 62 College Credits with the courses which follows: Christian Worldview, English Composition I & II, Computer Technology, College Mathematics, Early Adolescent and Adolescent Psychology, General Psychology, Arizona and Federal Government, Survey of Special Education: Mild to Moderate Disabilities, Social Justice for Educators, Fundamentals of Accounting, Environmental Science, Marketing, Business Statistics, & Ethical and Legal Issues in Business

Other Successions

- 100+ volunteer hours with the City of Corona
- 50+ hours volunteering in elementary school classrooms

SKILLS

- Substitute Experience
- Reliability
- Inventory Management
- Flexibility
- Computer Skills
- Using basic scheduling and organizational skills in an office setting
- Health & Safety
- Age-appropriate routines
- Creating education activities & lesson plans
- Leadership and planning
- Babysitting/Nannying
- Childcare
- Event Planning
- Using Microsoft applications
- Responding to customer situations in retail settings
- Tactical communications
- Praise & encouragement
- Promoting good behavior