

Education

University of Colorado

Bachelor of the Arts, Political Science

Boulder, CO

North Carolina State University

Agricultural Business

Raleigh, NC

Experience

Alpha Behavioral Health

Austin, TX

Admissions Manager

June 2024-Current

- Direct a dynamic admissions team, streamlining the client intake process while implementing strategic initiatives that enhance team performance and drive company growth and client acquisition objectives.
- Adept in streamlining operations, enhancing client interactions, and driving operational efficiency.
- Achieved 25% annual growth by leveraging innovative recruitment strategies and cultivating strategic partnerships to enhance client diversity.
- Consistently maintain a 75% close rate for admissions, showcasing exceptional persuasive communication skills and effective relationship-building with prospective clients and client families.

Admissions and Outreach Coordinator

September 2022-June 2024

- Cultivated new connections and nurtured established relationships to deepen community engagement and promote client diversity.
- Developed and executed comprehensive admissions processes, including assessment protocols and orientation programs, to ensure smooth and supportive transitions into Alpha's care.
- Carried the largest caseload and supported over 100 families and prospective clients to deliver compassionate, ethical support while clearly articulating program expectations and guidelines.

Case Manager

May 2021-September 2022

- Facilitated the development of essential life skills to aid clients in their journey toward independence and stability.
- Empowered individuals in recovery by offering compassionate support helping them reclaim their lives and envision a brighter future while experiencing early recovery. 60% of my clients returned to college to pursue studies.

Adolescent Recovery of Cumberland Heights (ARCH Academy)

Kingston Springs, TN

Team Leader

May 2020-May 2021

- Led and mentored dedicated team of residential technicians who created a supportive and safe environment for teenage males in treatment.
- Coordinated program activities and interventions which promoted positive behavior and personal growth among residents.
- Provided essential support during the transition to a new \$10M facility in Kingston Springs, TN, assisting with the integration of services and operations.

Clinical Associate

September 2019-May 2020

- Delivered addiction and recovery-focused psychoeducation to individuals, groups, and families as needed.
- Provided direct client support by offering personalized guidance and resources to assist individuals in their recovery journey.

Internships & Volunteer Experience

Executive Office of the Vice President of the United States (Advance Team)

Washington, DC

Intern

July 2017-March 2018

- Assisted in managing media coverage and logistics across various venues by coordinating with site representatives, press leads, and Secret Service on behalf of the Executive Office communications team

United States Representative Austin Scott

Washington, DC

Intern

September – December 2017

- Communicated with constituents via phone to articulate the congressman's policies and address their questions and concerns with clarity and empathy

United States Senator Cory Gardner

Denver, CO

Intern

February – June 2017

- Facilitated connections between federal agencies and local state and district resources, focusing on addressing constituent concerns effectively