



# MAURICE HAYNES

COMMUNITY SUPPORT  
COORDINATER

## PROFILE

Motivated and enthusiastic college student with a strong passion for delivering exceptional service. Seeking opportunities in Chicago Public Schools, fast food, retail, hospitality, home assistance, Addus HomeCare, or healthcare sectors. A quick learner with excellent teamwork and communication skills, eager to contribute effectively in a dynamic environment.

## CONTACT

773-458-6548

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.60620

## EDUCATION

2020-present  
RICHARD J DALEY

- Associate degree in Arts

## SKILLS

Heavy Lifting

- Cleaning (2 years of experience)
- Microsoft Excel
- Merchandising
- Microsoft Word

## WORK EXPERIENCE

- Target** **2021-PRESENT**  
**Front store attendant**
  - Assisted guests by providing information and helping with product selection.
  - Maintained a clean store environment, managed spills, stocked shelves, and ensured restroom cleanliness.
- Neighborhood Worker** **2019**  
 Explored neighborhoods to assess local schools, grocery stores, and community resources.
  - Collected data to support community development initiatives.
- School Helper 2018**  
**CICS Longwood**
  - Assisted parents and students in preparation for school by distributing T-shirts and organizing educational materials.
  - Helped stack books and manage folders for various grade levels.
- Helper** **Seventh star church 2017**  
 Assisted young children with tying their shoes, engaging in play, and facilitating coloring activities.
  - Managed various tasks, including taking out the garbage and supporting church functions.