

# ANNIKA ZANDER

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## Professional Summary

Talented Actress delivers engaging performances both alone and with collaborative and dynamic ensembles. Diligent with memorization skills and willingness to accept coaching and direction. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

## Skills

Appointment Scheduling

Meeting planning

Script Analysis

Facial Expressions

Scene analysis

Acting

Cooperative Attitude

Strong emotional range

Line Memorization

Height: 5' 4"

Document Verification

Document Management

Voice Acting

Can-do attitude

Following Directions

Creative Thinking

Script interpretation

Accents

Team Building and Leadership

## Work History

**Notary Public Assistant**, 08/2023 to 04/2024

**Notare Volker Puderbach** – Betzdorf, Germany

- Enhanced client satisfaction by providing efficient notary public services and maintaining a professional demeanor.
- Assisted with the preparation and organization of legal documents, increasing office efficiency and reducing errors.
- Contributed to a welcoming environment for clients by maintaining a clean, organized workspace at all times.

**Actress**, 06/2021 to 06/2022

**Apollo Theater Foundation Inc** – Siegen

- Studied and rehearsed roles from scripts to interpret and memorize lines and cues.
- Participated in rehearsals to adequately prepare for performances.

- Worked effectively under pressure, consistently meeting tight production deadlines without sacrificing performance quality.
- Captured audience by channeling and exhibiting emotions, resulting in audience laughter, crying, excitement, shock, and fear.

**Office Management Assistant**, 09/2019 to 03/2020

**Faurecia** – Scheuerfeld, Germany

- Performed research to collect and record industry data.
- Increased office participation in special events by creating newsletter with detailed calendars and other office updates.
- Interacted with vendors, contractors and professional services personnel to receive orders, direct activities, and communicate instructions.

## Education

**High School Diploma:** 05/2021

**Berufsbildene Schule Wissen** - Wissen, Germany

## Dancing

I was in a dance club at the age of 13 years, now I work on choreographies at home.

## Languages

**German**



Bilingual or Proficient (C2)

**English**



Bilingual or Proficient (C2)

## Singing

I am practicing singing at home for six years and had multiple online classes.

## Pilates

I do pilates at home at least four times a week to keep myself fit and healthy.

## Ukulele

In my free time I like to play ukulele and make my own compositions.

## Painting

I like doing oil painting, which I learned from my mother. I often listen to classical music while I paint, so I can express myself better.