Elizabeth Troyer

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Work experience

03/2024 – PRESENT VENTURA, CA

Retail Worker
Hearts Delight Too

- Assisted customers
- Re-organized racks, shelves, and display windows
- Learned how to put corsets and bodices on a customer
- Lifted heavy items
- Worked with a group
- Kept the store organized and neat
- Learned how to nip (trimming access string from handmade clothing.) It was required to do 15 pieces of clothing an hour
- Learned how to handle money (didn't have a usual cash register, so we used a calculator)

03/2023 – PRESENT SANTA PAULA, CA

Volunteer
SPARC Animal Shelter

- Provided companionship and comfort to animals in need of extra love and attention
- Monitored health of animals, reporting any issues to shelter staff for resolution

09/2023 – 09/2023 GOLETA, CA

Volunteer
CIMWI

- Maintained clean, neat, and operational facilities to serve program needs
- Used strong interpersonal communication skills to convey information to others
- Did all assigned jobs such as cleaning stalls, rinsing them off, feeding them as well as giving them medication and any other fluids the sea lions need to keep the them all clean and healthy

03/2023 – PRESENT SANTA PAULA, CA

Volunteer
Santa Paula Theatre Center

- Greeted customers with smile and provided friendly, knowledgeable service
- Directed ticket holders to seats and facility locations
- Provided customer service by selling food and drinks, answering questions, and distributing programs
- Provided information about current and future events at facility
- Worked with other staff members to facilitate smooth flow of operations
- Maintained clean and organized venue to create pleasant experience for guests
- Managed multiple tasks simultaneously and completed all assigned duties each shift

Work experience

02/2023 – PRESENT VENTURA, CA

Volunteer
Surfrider Foundation

- Removed trash, debris and other waste materials from premises
- Confirmed all cleaning tools and equipment were stored properly after use

09/2022 – 03/2023 SANTA PAULA, CA

Volunteer
Big Brothers Big Sisters

- Did fun activities with the kid(s) while teaching them new things

08/2022 – 10/2022 SANTA PAULA, CA

Volunteer
Alotte Horses

- Mucked out stables, swept yard and stacked feed and bedding to foster clean and comfortable environment for animals
- Cleaned and brushed horses' coats to improve skin and coat and decrease health problems

Education

08/2023 – PRESENT VENTURA, CA

Marine Biology | Haven't graduated yet
Ventura College

08/2022 – 06/2023 SANTA PAULA, CA

General Studies | High School Diploma
Renaissance High School

Skills

Organized
Customer Service
Collaboration
Creativity
Communication
Adaptability
Reading